

## COUNTY COMMISSIONERS' MINUTES

JUNE 28, 2021,

LARAMIE, WYOMING

### SPECIAL MEETING

1. **Call to order and roll call.**  
The June 28, 2021, Special Meeting was called to order at 9:31 a.m. by Chairperson Gosar. Commissioners Ibarra present. Commissioner Richardson present via telephone.
2. **Pledge of Allegiance.**
3. **Public Hearing.**  
Fiscal Year 2021-2022 Albany County Proposed Budget  
Hearing no comments, MOTION by Ibarra to CLOSE the Public Hearing at 9:32 a.m.  
Roll call showed Ibarra and Gosar. Aye. MOTION CARRIED.
4. **Comments from the public.**  
Tim Hale, city resident spoke to the Board regarding the Bullet Proof Vest Grant that is on the agenda and his past question regarding a bullet proof vest that was lost by the former Sheriff. He welcomed the new Sheriff and showed the Board a poster that was mailed to him from the former Sheriff.  
MOTION by Ibarra to CLOSE the Public Comment at 9:37 a.m.  
Roll call showed Ibarra and Gosar. Aye. MOTION CARRIED. Richardson absent.
5. **Disclosures.** None.
6. **Consideration of changes on the agenda.** None.
7. Update Board on County Engineering projects.

Bill Gorman, County Engineer updated the Board on the 3 ongoing projects that are still under construction. The Rock River Demolition Project will be started either today or tomorrow. The second project is the Chiller Project and will be delivered tomorrow with estimated completion date of 2-3 weeks. The third project is the County Access Controls Project. This project is in progress but no completion date as of today. The projects that are very exciting and memorable to me are the Garret and Tunnel Road Bridges, restoring the Big Brother Big Sisters building, Hospice of Laramie and the Lincoln Community Center just to name a few. Bill indicated that he felt as part of the Team and not a Contractor. There were many thanks for all the work that Bill has done over the years. We are very appreciative of the help and guidance that he has given the County.

8. Proclaim July 1<sup>st</sup> as Barker Dog Foundation Day.

MOTION by Ibarra to PROCLAIM July 1<sup>st</sup> as Barker Dog Foundation Day.

### **Barker Dog Foundation Day PROCLAMATION**

**Whereas**, the Barker Dog Foundation® formally commences in Laramie Wyoming on this 20<sup>th</sup> anniversary of the birth of Barker Buchbinder, aka Ambassador Barker, an amazing working dog; and,

**Whereas**, The Purpose of Barker Dog Foundation is to:

Promote the advancement of education and/or science in the area of dogs assisting people in their daily lives; and,

**Whereas**, The Purpose of Barker Dog Foundation is to:

Explore the biological, affective, psychosocial, and cognitive aspects of working human/canine teams; and,

**Whereas**, The Purpose of Barker Dog Foundation is to:

Reduce prejudice and discrimination of working dog teams through education and community outreach; decreasing social tensions while leaving a positive impression behind; and finally,

**Whereas**, The Purpose of Barker Dog Foundation is to:

Advocate for human/canine working team's rights secured by law through the Americans with Disabilities Act (ADA) and other pertinent legislation.

**Now, Therefore, be it resolved** that I Pete Gosar, Chairperson of the Albany County Board of Commissioners, do hereby proclaim July 1, 2021, as Barker Dog Foundation Day.

/s/ Pete Gosar, Chairperson

ATTEST:

/s/ Jackie R. Gonzales, Albany County Clerk

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

9. Agreement among Wyoming Department of Health, Public Health Division; Albany County WIC Program; and Albany County to set forth the responsibilities of the Agency, the Local WIC Agency, and the County in providing program benefits of the USDA Food and Nutrition Services from July 1, 2021, through December 31, 2022, in an amount not to exceed \$178,480.00.

MOTION by Ibarra to APPROVE Agreement among Wyoming Department of Health, Public Health Division; Albany County WIC Program; and Albany County to set forth the responsibilities of the Agency, the Local WIC Agency, and the County in providing program benefits of the USDA Food and Nutrition Services from July 1, 2021, through December 31, 2022, in an amount not to exceed \$178,480.00.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

10. Memorandum of Understanding between Board of Commissioners of the County of Albany, Wyoming, and Albany County Fire District #1 for Rail Tie Wind Project Impact Assistance Funds.

MOTION by Ibarra to APPROVE Memorandum of Understanding between Board of Commissioners of the County of Albany, Wyoming, and Albany County Fire District #1 for Rail Tie Wind Project Impact Assistance Funds.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

11. Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Court Supervised Treatment Program and Education Health Center of Wyoming, Albany County Community Health Clinic for Psychiatric Nurse Practitioner Services for Program Participants from July 1, 2021, through June 30, 2023, in the amount of two thousand three hundred dollars (\$2,300) per month not to exceed twenty-seven thousand six hundred dollars (\$27,600) per year.

MOTION by Ibarra to APPROVE Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Court Supervised Treatment Program and Education Health Center of Wyoming, Albany County Community Health Clinic for Psychiatric Nurse Practitioner Services for Program Participants from July 1, 2021, through June 30, 2023 in the amount of two thousand three hundred dollars (\$2,300) per month not to exceed twenty-seven thousand six hundred dollars (\$27,600) per year.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

12. Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Court Supervised Treatment Program and the Clinic for Mental Health & Wellness, LLC for Individual Treatment Services for Current Participants from July

1, 2021, through July 31, 2021, in an amount that shall not exceed seven thousand four hundred dollars (\$7,400.00).

MOTION by Ibarra to APPROVE Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Court Supervised Treatment Program and the Clinic for Mental Health & Wellness, LLC for Individual Treatment Services for Current Participants from July 1, 2021, through July 31, 2021, in an amount that shall not exceed seven thousand four hundred dollars (\$7,400.00).

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

13. Award the Bid for Treatment Services for Albany County Court Supervised Treatment Program Participants and Direct the Chairperson to sign the Contract.

MOTION by Ibarra to AWARD the Bid for Treatment Services for Albany County Court Supervised Treatment Program Participants and DIRECT the Chairperson to sign the Contract.

MOTION by Ibarra to AMEND the MOTION to AWARD the Bid for Treatment Services for Albany County Court Supervised Treatment Program Participants to Foundations and DIRECT the Chairperson to sign the Contract.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

14. Award the Bid for Drug Testing Services for Participants of the Albany County Court Supervised Treatment Programs and Direct the Chairperson to sign the Contract.

MOTION by Ibarra to AWARD the Bid for Drug Testing Services for Participants of the Albany County Court Supervised Treatment Programs and DIRECT the Chairperson to sign the Contract.

MOTION by Ibarra to AMEND the MOTION to AWARD the Bid for Drug Testing Services for Participants of the Albany County Court Supervised Treatment Programs to Grand Avenue Urgent Care of Laramie and DIRECT the Chairperson to sign the Contract.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

15. Award the Bid for Custodial Services for the Albany County Courthouse to Wilken Enterprises, LLC.

MOTION by Richardson to AWARD the Bid for Custodial Services for the Albany County Courthouse to Wilken Enterprises, LLC.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

16. Agreement between Board of Commissioners of the County of Albany, Wyoming and Wilken Enterprises, LLC for Janitorial Services of the Albany County Courthouse in an amount not to exceed \$60,000.00 annually.

MOTION by Ibarra to APPROVE Agreement between Board of Commissioners of the County of Albany, Wyoming and Wilken Enterprises, LLC for Janitorial Services of the Albany County Courthouse in an amount not to exceed \$60,000.00 annually.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

17. Award the Bid for Custodial Services for Albany County Public Health to Johnny Johnston, Custodian.

MOTION by Richardson to AWARD the Bid for Custodial Services for Albany County Public Health to Johnny Johnston, Custodian.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

18. Agreement between Board of Commissioners of the County of Albany, Wyoming, and Johnny Johnston, Custodian for Janitorial Services of Albany County Public Health in an amount not to exceed \$10,500.00 annually.

MOTION by Ibarra to APPROVE Agreement between Board of Commissioners of the County of Albany, Wyoming, and Johnny Johnston, Custodian for Janitorial Services of Albany County Public Health in an amount not to exceed \$10,500.00 annually.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

19. Award the Bid for Custodial Services for the Albany County Annex Building and Albany County Office Building to 7220 Commercial Cleaning.

MOTION by Ibarra to AWARD the Bid for Custodial Services for the Albany County Annex Building and Albany County Office Building to 7220 Commercial Cleaning.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

20. Agreement between Board of Commissioners of the County of Albany, Wyoming and 7220 Commercial Cleaning for Janitorial Services for the Albany County Annex Building and Albany County Office Building in an amount not to exceed \$4,080.00 annually.

MOTION by Ibarra to APPROVE Agreement between Board of Commissioners of the County of Albany, Wyoming and 7220 Commercial Cleaning for Janitorial Services for the Albany County Annex Building and Albany County Office Building in an amount not to exceed \$4,080.00 annually.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

21. Fire Alarm Preventive Maintenance Agreement between Albany County and Rocky Mountain Fire Systems, Inc., in the amount of \$681.00.

MOTION by Richardson to APPROVE Fire Alarm Preventive Maintenance Agreement between Albany County and Rocky Mountain Fire Systems, Inc., in the amount of \$681.00 with the red lined edits regarding the automatic renewal language removed.

Roll call showed Richardson, Ibarra, and Gosar Aye. MOTION CARRIED.

22. Memorandum of Understanding between Wyoming Supreme Court and Albany County for the purpose of providing a Virtual Private Network (VPN) connect to County employees within the District Court Clerk's Office.

MOTION by Richardson to APPROVE Memorandum of Understanding between Wyoming Supreme Court and Albany County for the purpose of providing a Virtual Private Network (VPN) connect to County employees within the District Court Clerk's Office.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

23. Ratify Amended Resolution 2021-019 for the Grant Application to the Bureau of Justice Assistance, 2021 Bulletproof Vest Partnership Grant in the amount of the \$7,773.45 to support the purchase of bulletproof vests for the Albany County Sheriff's Office.

MOTION by Ibarra to RATIFY Amended Resolution 2021-019 for the Grant Application to the Bureau of Justice Assistance, 2021 Bulletproof Vest Partnership Grant in the amount of the \$7,773.45 to support the purchase of bulletproof vests for the Albany County Sheriff's Office.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

24. Memorandum of Understanding between the Bureau of Land Management Wyoming State Office, and the Albany County Sheriff for the increased protection of persons and property on the public lands and road administered by the US Department of the Interior, Bureau of Land Management, through cooperation between the Albany County Sheriff and the BLM.

MOTION by Ibarra to APPROVE Memorandum of Understanding between the Bureau of Land Management Wyoming State Office, and the Albany County Sheriff for the increased protection of persons and property on the public lands and road administered by the US Department of the Interior, Bureau of Land Management, through cooperation between the Albany County Sheriff and the BLM.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

25. Award the Bid for the Albany County Detention Center Medical Contract for Inmate Medical Services and Direct the Chairperson to sign the Contract.

Sheriff Aaron Appelhans indicated to the Board that there we no bids received due to the shortened time frame. He would like to extend the deadline for the bids and present them at the July 20<sup>th</sup> Commissioners meeting for approval.

MOTION by Richardson to EXTEND the Bid deadline to July 19, 2021 and APPROVE the Bid Addendum.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

26. Quote from Lewan Technologies for VMWare Support Renewal in an amount not to exceed \$14,936.00.

MOTION by Ibarra to APPROVE Quote from Lewan Technologies for VMWare Support Renewal in an amount not to exceed \$14,936.00.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

27. Purchase of Darktrace Enterprise Immune System from SHI through the Omnia Partners Contract for the State of Wyoming in an amount not to exceed \$64,476.00.

MOTION by Ibarra to APPROVE Purchase of Darktrace Enterprise Immune System from SHI through the Omnia Partners Contract for the State of Wyoming in an amount not to exceed \$64,476.00.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

28. Approach License for Dan Smith on County Road #51, Two Rivers Road, located in Section 23, Township 17 North, Range 74 West.

MOTION by Richardson to APPROVE Approach License for Dan Smith on County Road #51, Two Rivers Road, located in Section 23, Township 17 North, Range 74 West.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

29. Recommendation from Health Insurance Management Team to Award the Health Insurance Bid to Cigna.

MOTION by Richardson to APPROVE the Recommendation from the Health Insurance Management Team to AWARD the Health Insurance Bid to Cigna.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

30. Fiscal Year 2021-2022 Albany County Budget.

MOTION by Richardson to APPROVE Fiscal Year 2021-2022 Albany County Budget with the addition of a transfer in the amount of \$250,000.00 from the General Fund to the Salary Reserve Account.

**A RESOLUTION MAKING APPROPRIATIONS AND AUTHORIZING EXPENDITURE OF FUNDS TO COVER ALBANY COUNTY FOR THE FISCAL YEAR OF JULY 1, 2021, TO JUNE 30, 2022**

**WHEREAS**, there is a need to conduct a public hearing concerning Albany County's Fiscal Year 2021-2022 proposed budget; and

**WHEREAS**, the public hearing is set by Wyoming Statute §16-4-109 and the budget adoption is set by Wyoming Statute §16-4-111.

**NOW THEREFORE THE BOARD OF ALBANY COUNTY COMMISSIONERS RESOLVE** that the following is the Proposed Budget for Albany County Fiscal Year 2021-2022:

**ESTIMATED GENERAL FUND EXPENDITURES**

County Commissioners	296,981.00
General Accounts	2,723,887.00
Building & Grounds	183,553.00
Clerk	942,543.00
Grants Management	173,729.00
Elections	36,994.00
Information Technology	326,000.00
Human Resources	115,346.00
Treasurer	474,898.00
Assessor	574,067.00
Sheriff/Detention	4,087,234.00
Attorney	1,016,668.00
Intergovernmental	791,876.00
Planning	334,884.00
Engineering	50,000.00
Coroner	154,160.00
Extension	73,759.00
Clerk of District Court	495,381.00
District Court	133,061.00
Circuit Court	750.00
Road & Bridge	786,066.00
Fire Warden	96,239.00
Public Health	341,532.00
Detention Center Medical	260,100.00

TOTAL GENERAL FUND 14,469,708.00

**ESTIMATED GRANT & OTHER SPECIAL EXPENDITURES**

Grants & Other	14,000,000.00
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**ESTIMATED SPECIAL FUND REVENUE EXPENDITURES**

Employee Health Benefit	1,982,135.00
County Road Fund	160,000.00
Abandoned Vehicles	17,683.00
Commissary Account	50,000.00
Jail Endowment/Overage	120,000.00
Debit Card Transaction Fees	2,706.61
Vehicle Replacement	252,236.00
Grant Match	452,607.00
Drug Asset Forfeiture	41,592.00
Economic Development	400,000.00
2001 Specific Purpose Tax	226,507.14
2010 Specific Purpose Tax	1,615,468.65
2018 Specific Purpose Tax	3,057,225.93
Fire Reimbursement	3,000,000.00
<b>TOTAL SPECIAL FUND</b>	<b>11,378,161.33</b>
Direct Aid Appropriations	1,769,002.00
1% Optional Sales Tax Appropriations	911,873.00
American Rescue Plan Act	3,775,992.00
Transfer to Emergency Reserve	300,000.00
Emergency Reserve	823,870.60
Transfer to Contingency Reserve	300,000.00
Contingency Reserve	4,195,377.87
Transfer to General Cash Reserve	300,000.00
General Cash Reserve	2,153,478.00
Transfer to County Compensation Plan Reserve	1,450,000.00
County Compensation Plan Reserve	308,039.00
Transfer to County Buildings Reserve	400,000.00
County Buildings Reserve	331,329.08
Fair Board Appropriation	274,188.58
Library Board Appropriation	972,214.37
<b>TOTAL APPROPRIATION REQUIREMENTS</b>	<b>58,113,233.83</b>
Total Estimated General Fund Revenue	12,684,031.00
Total Estimated Grant & Other Special Revenue	14,000,000.00
Total Estimated Special Fund Revenues	11,378,161.33
Total Cash Available for Budget (Including Cash and Reserves)	12,347,771.55
Total Estimated Direct Aid Revenue	1,769,002.00
Total Estimated 1% Optional Sales Tax Revenue	911,873.00
American Rescue Plan Act	3,775,992.00
Total Estimated Fair Board Revenue	274,188.58

Total Estimated Library Revenue

972,214.37

**ESTIMATED TOTAL REVENUES**

**58,113,233.83**

/s/ Jackie R. Gonzales

Albany County Clerk

/s/ Pete Gosar

Albany County Commissioner Chair

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

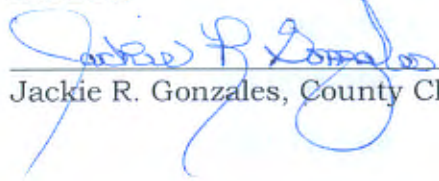
31. Adjourn.

The June 28, 2021, Special Meeting was adjourned at 11:19 a.m.

BOARD OF COUNTY COMMISSIONERS

/s/ Pete Gosar, Chairperson

ATTEST:

  
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Jackie R. Gonzales, County Clerk