

On Monday, April 12, 2021, Brett Moline called the Albany County Fair Board meeting to order at 6:30. In attendance was Andrea Senior, Katie Ogden, Mark Wade. Scott Lake was absent and excused.

Public Comment:

Freda Dixon gave an update on the RHDV2.

Recap provided by Freda:

Below is a summary of what I presented at the Fair Board meeting and also the Safety precautions I have comprised in consultation with Dana Peterson. I'll give you a couple of days to review and then I'll stop by and we can talk about any concerns or questions you might have. Breeding Classes at County Fair

1. Only vaccinated rabbits may enter.
2. Breed Classes, showmanship, and dress a bunny Contest on Monday August 2nd beginning at 9 am. Check in from 7-8:30am Monday morning.
3. Showmanship and Dress A Bunny Contest will also be offered for those who have unvaccinated rabbits virtually like last year.
4. Rabbits will stay in their close bottom carriers on tables for the length of the show. Rabbits will be released following the show. No caging of breeding rabbits on grounds

Market Rabbits - recommendations

1. This will be a terminal show. ML has contacted a possible processor.
2. The show will be Friday afternoon at 2:30pm. Check-in and weigh in and caging from 1-2 pm.
3. Rabbits will be housed overnight and participate in the sale on Saturday.
4. Rabbits will be taken to processor following show on Saturday.
5. Youth are allowed to make 2 entries in market classes yet only allowed to sell one entry. A youth could have 2 meat pens and 2 single fryers and only be allowed to sell one meat pen or one single fryer. Also rabbits that don't make weight can either choose to have them processed or they can be donated to the raptor rescue program. We do not want these rabbits to go home.
6. Mary Louise has volunteered to transport these rabbits to the processor or to the raptors.

Fair Safety for 4-H Rabbit Shows

We would appreciate the fair staff obtaining and/or performing the following tasks.

1. Clean and disinfect show judging tables.
2. Spray for flies and mosquitos one to two days prior to the show
3. Have tables to get the rabbits off the floor and make available Microkill Germicidal Bleach wipes to disinfect the tables.
4. Spray shoes of all who enter with Microkill Bleach Solution.
5. Hand Sanitizer at the doors used by all who enter.
6. Trap and Toss Fly traps in the trees behind the rabbit barn to draw the flies away from entering the barn.

The following will be my responsibility to encourage youth to observe.

1. Clothing concern for the youth leaving the showroom and then coming back. Encourage youth to have a show coat or apron to wear in the barn.
2. Remind youth and adult to not touch other people's rabbits
3. Youth need to bring rabbits in a closed bottom carrier with absorbing material in the bottom.
4. Encourage youth to bring hand sanitizer to sanitize their hands before and after handling rabbits.

Rabbit Hopping and Agility – recommendation is to cancel for this year

Activities will be held in the rabbit barn each day including a demonstration of rabbit agility and hopping and some educational activities

Open Show – will probably cancel, however want to continue to monitor RHDV2 spread and ARBA's rulings on sanctioning shows.

LVRBA would like to reserve the date of June 18, 2022 in the beef barn for our ARBA Show.

LVRBA has approved the date change. We have already paid the rental fee.

Freda

Additions and Deletions to the agenda - Andrea moved to add Ed Schott Memorial Discussion to Old Business, Katie seconded the motion. Motion passes.

Katie moved to approve the meeting minutes from the March meeting as submitted. Mark seconded the motion. No discussion. Motion passes.

Guest, Committee Reports

The 4-H Council - Mary Louise Wood - She reported that things are busy, and thanks to the board for use of the building to accommodate the busy. The 4-H Carnival will be on June 12th, around the grandstands. Fairgrounds cleanup is scheduled for the 4th of June. The 4-H is also planning on the garage sale and county shoot on June 12th. The senior and junior wool judging team were state champions and meats was third and junior were champions.

Snowy Range FFA Chapter - Katie Ogden - She reported the FFA chapter was the CDE sweepstakes winners and had 5 state champion teams, livestock, sales, poultry, horse and environmental natural resources. The chapter had a few second place teams too. Andrea recognized Katie as the horse judging coach.

Rock Creek FFA Chapter - Heather Alexander reported that Mr. Vallier was able to take some kids to state, Kagan Sims was the high individual in the Ag Mechanics Contest.

The Fairgrounds Foundation- Josey Bailey and Brett Moline - They reported the Foundation did not meet due to the snow storm but that the arena had gotten new dirt and the excavation company took down the round pen that was in the plans to take down for their convenience of excavation. The foundation has plans to rebuild the round pen. Andrea reported that the proceeds from the Gem City Jackpot would go to the foundation in effort to assist them in fundraising.

Sale Committee report - Heather Alexander - She reported the sale committee met last week, Brandon Taro has resigned from the committee since he has moved. UW food science has agreed to provide the catering to the sale. The surveys will be sent out to the buyers. Heather reported that emails were provided for other communication about the sale. Heather reported that with McKenzie they are getting some options. Sale day help is set and confirmed and Heather will touch base with them again in June and make sure they are still good to go to help. They discussed the bids for the photography. Brandon was the committee chair for the Business After Hours, and since he has left Myron offered to take that over and move forward with the planning of that. Heather has worked with Kelcey on sale logistics and they will need to feed Saturday night and Sunday morning. Hogs will start slaughter on Sunday morning. Heather said the USDA inspector would cost \$400 to come on Sunday. The thank you mugs and save the date magnets are in the works of going out, and she reported on the process, to be completed by May 15th. Mark talked about the Montana State game for the buyer raffle gift. Andrea asked for minutes from the Sale Committee.

The Shooting Range report was submitted in writing by Roy. Explaining his hours.

Fairgrounds Report - Chris Baty - Introduced himself as the new grounds manager. Have started working on the leaks and water issues that we know of and grounds cleanups, and will be working on the rodeo arena. Josey reported on the washracks that had been fixed prior to Chris starting. Boats and campers will come out at the beginning of the month.

Judges Committee Report - Josey Bailey - All judges except rabbit have been hired and we have verbal confirmation.

Range Arena - Josey Bailey - She reported on the new dirt, there is no vacancy, the project pens are also full, and we are booking the building, and the dirt is much easier to work with the 4 Wheeler.

Treasurer's Report - Katie moved to approve the treasurer's report as submitted. Andrea seconded. No discussion. Motion passed.

Office and Staff Reports

Josey Bailey reported the fairbook will be done by May 15th, people are calling for bookings for events more and more, the building is booked every weekend in the summer. We shredded 2 96g bins of old files prior to the year 2010. Josey would like to hire a Marketing Intern and Office Assistant beginning May 1st. Chris and Josey will be in Douglas on Wednesday for professional development.

Correspondence

None

Old Business

Ed Schott Memorial - Andrea reported that he talked to Jody who is Ed's son and he would like to put a casting in one of the rocks of the south gate to honor Ed. They would also like to have a metal sign made, and they are working with Mr. Coxbill to make and will have all the information on dedication and a presentation at the next meeting.

Sale Committee Deadlines - Katie presented that she would like to see the board establish some days as to when the sale committee reports back to them on the finite details of the sale. Stuff like survey data, and food stuff, and like a goal timeline. Andrea added that Heather had spoken about the qualified data and that they could approach the topic a couple days and that they could have this conversation directly with the committee. Mark added that he felt that the chair should be responsible for the committee communication. Heather spoke about her timeline on what happens for her general things that need done. Heather provided the board with the timeline she has. Heather said she felt good about where they were at in prepping for the sale. She does not feel great about the qualified sale research. She also said she would like to be the one to make the contact on the qualified sale. Discussion about minutes and financials and starting now in providing those to Josey to be reported. Katie said she was curious about the pricing of the meal.

New Business

Approve the purchase of 18 round tables and two transportation carts - Josey presented to the board a quote for tables for replacement from the '19 fire. Andrea asked for the previously budgeted amount for the 15 tables. Josey reported 9,945. Katie moved for the purchase of the table to be approved. Andrea seconded the motion. Brett asked if sales tax would be removed. Motion carried.

Approve the purchase of an event tent - Josey stated that it would be very beneficial to have an event tent for fair with the poultry rabbit crossover. Josey said she measured and would fit between the barn and the beef show ring. Katie moved for the purchase of the tent. Andrea seconded. Mark asked if we could construct safely and easily. Brett asked about side walls. Katie said that if we wanted to we could rent the tent out to be used on our property. Motion passes.

Approve the Albany County Fair Photography RFP - Mark moved to approve the RFP, Andrea seconded for discussion. Andrea explained the history of what photography has been in the past for the sale consignments. She felt that if we are going to ask for an all encompassing bid, that it would be out of sale committees recommendation. If it would just be for consignments. Josey explained that for live photos that could be a marketing intern task. Andrea would like to amend the RFP to be consignment photos after the show. Jennifer Curran will assist Josey with writing the RFP and the Contract. Motion passes.

Approve the Sale Committee Application - Cassidy Newkirk - Mark moved to approve the application. Andrea seconded the motion. Motion passes

Approve Heart to Heart to rent the hanging rack for use at their event - Jennifer and Dawn Andrea moved to allow Heart to Heart to rent 2 coat racks for \$25 total, to be picked up and returned by the group using them. Mark seconded. Motion approved.

Approve Gator and 4 Wheeler going out to bid - Katie moved to approve to start gathering bids for a UTV and 4Wheeler. Andrea seconded the motion. Josey will set up a meeting with Jennifer Curran to have the formal bid requests and specs written up.

Approve March Expenditures- Mark moved to approve. Andrea seconded the motion. Motion passes.

Mark moved to adjourn the meeting at 7:50.

The next meeting will be held at 6:30 PM on May 10, 2021 at the Dining Room in the Activities Building at the Fairgrounds.