

COUNTY COMMISSIONERS' MINUTES

APRIL 6, 2021

LARAMIE, WYOMING

REGULAR MEETING: 9:30 a.m.

1. **Roll Call.**

The April 6, 2021 Regular Meeting was called to order at 9:30 a.m. by Chairperson Gosar. Commissioners Richardson and Ibarra present.

2. **Pledge of Allegiance.**

3. **Public Hearings.**

Vistabeam Wild Horse Ranch Tower Permit Application LUCT-05-20
Hearing no comments, MOTION by Richardson to CLOSE the Public Hearing at 9:32 a.m.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

Johnson Zoning Change LUC-01-21

Hearing no comments, MOTION by Ibarra to CLOSE the Public Hearing at 9:33 a.m.
Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

Johnson Conditional Use CU-01-21

Hearing no comments, MOTION by Ibarra to CLOSE the Public Hearing at 9:34 a.m.
Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

4. **Comments from the public.**

Various comments were made in opposition to the Rail Tie Wind Project.
MOTION by Ibarra to CLOSE Public Comments at 10:09 a.m.
Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

5. **Disclosures.** None.

6. **Consideration of changes on the Agenda.** None.

7. **Approval of Consent Agenda.**

MOTION by Richardson to APPROVE the Consent Agenda as presented.

CONSENT AGENDA

7a. Minutes of the Regular Meeting of the Board.

Action: that the Board APPROVES the March 16, 2021 MINUTES of the Regular Meeting of the Board.

7b. Agenda and Minutes of the Nine Mile Water and Sewer District.

Action: that the Board ACKNOWLEDGES RECEIPT of the February 10, 2021 AGENDA and the February 10, 2021 MINUTES of the Nine Mile Water and Sewer District.

7c. Minutes, Agenda, Budget vs. Actuals and Advertising/Grants Transaction Report for the Albany County Tourism Board.

Action: that the Board ACKNOWLEDGES RECEIPT of the February 15, 2021 MINUTES; March 15, 2021 AGENDA; BUDGET vs. ACTUALS REPORT July 2020-June 2021 and the ADVERTISING/GRANTS TRANSACTION REPORT for February 2021 for the Albany County Tourism Board.

7d. Minutes, Agenda, Budget vs. Actual, Balance Sheet, Check Register and Credit Card Log for the Albany County Public Library Board of Directors.

Action: that the Board ACKNOWLEDGES RECEIPT of the February 22, 2021 MINUTES; March 22, 2021 AGENDA; BUDGET vs. ACTUAL as of February 28, 2021; BALANCE SHEET as of February 28, 2021; CHECK REGISTER February 2021 and CREDIT CARD LOG February 2021 for the Albany County Public Library Board of Directors.

7e. Minutes and Agenda for the Albany County Fire District #1.

Action: that the Board ACKNOWLEDGES RECEIPT of the January 20, 2021; February 17, 2021 and the February 26, 2021 MINUTES and the March 24, 2021 AGENDA of Albany County Fire District #1.

7f. Minutes of the Seven Mile Water and Sewer District.

Action: that the Board ACKNOWLEDGES RECEIPT of the February 9, 2021 and March 9, 2021 MINUTES of the Seven Mile Water and Sewer District.

7g. Albany County Clerk Monthly Statement.

Action: that the Board ACKNOWLEDGES RECEIPT of the February 2021 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.

7h. Albany County Detention Center Monthly Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the January 2021 and February 2021 MONTHLY REPORTS from Aaron Appelhans, Sheriff.

- 7i. Resolution Fixing the Rate of Levy for the Year 2021 and for the Levy and Collection of Taxes for the South of Laramie Water and Sewer District
Action: that the Board ACKNOWLEDGES RECEIPT of Resolution Fixing the Rate of Levy for the Year 2021 and for the Levy and Collection of Taxes for the South of Laramie Water and Sewer District.
- 7j. \$2,500.00 Bond for Mark Wade, Treasurer, Albany County Fair Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the \$2,500.00 BOND for Mark Wade, Treasurer, Albany County Fair Board.
- 7k. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for March 2021.
- 7l. ACH payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
- 7m. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: David Gertsch (2); Pete Gosar (39); Sue Ibarra (2); Wyoming County Commissioners Association (14); State of Wyoming Department of Revenue (2); Brett Glass; Office of Governor Mark Gordon (10); Hits 106 Wolf Creek Broadcasting, LLC; Carson Schilt; Laramie Chamber Business Alliance (3); Natasha Patnode; National Association of Counties; Wyoming Department of Health; Scott Larson, Albany County Tourism Board; Mark Watson; Tammy Powell (2); Tana Libolt; Paradigm; CountyNews; United States Department of Agriculture; Water & Waste Digest; Klaus Halbsgut; Wyoming Department of Transportation & Federal Aviation Administration.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

REGULAR AGENDA

8. Request financial support for Laramie High School 2021 Project Graduation in the amount of \$1,000.00.

MOTION by Richardson to APPROVE the request for financial support for Laramie High School 2021 Project Graduation in the amount of \$1,000.00 to be paid from Miscellaneous Uncommitted 1% Funds.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

9. Decide how Albany County chooses to move forward with the Emergency Rental Assistance Program (ERAP) Funds from the State.

Tracy Fletcher, County Treasurer informed the Board that there is \$255,510.00 in Emergency Rental Assistance Funds that are available to the County.

MOTION by Richardson to move forward with the Emergency Rental Assistance Program (ERAP) Funds from the State with Albany County as the Administrator.

Roll call Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

10. Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Integrated Juvenile Treatment Program and the Clinic for Mental Health & Wellness, LLC for Group Treatment Services for participants in an amount not to exceed \$8,706.09 from March 22, 2021 through June 30, 2021.

MOTION by Richardson to APPROVE Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Integrated Juvenile Treatment Program and the Clinic for Mental Health & Wellness, LLC for Group Treatment Services for participants in an amount not to exceed \$8,706.09 from March 22, 2021 through June 30, 2021.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

11. First Amendment to Memorandum of Understanding between the Board of County Commissioners of the County of Albany, Wyoming by and through the Albany County Sheriff's Office and Albany County Court Supervised Treatment Program for Law Enforcement Services for the purpose of increasing the monthly payment to \$52.00 per hour/per deputy at an amount not to exceed \$520.00 monthly.

MOTION by Ibarra to APPROVE First Amendment to Memorandum of Understanding between the Board of County Commissioners of the County of Albany, Wyoming by and through the Albany County Sheriff's Office and Albany County Court Supervised Treatment Program for Law Enforcement Services for the purpose of increasing the monthly payment to \$52.00 per hour/per deputy at an amount not to exceed \$520.00 monthly.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

12. Request for Proposals for Individual Treatment Services for Integrated Juvenile Treatment Program Participants and Direct the Clerk to advertise.

MOTION by Richardson to APPROVE Request for Proposals for Individual Treatment Services for Integrated Juvenile Treatment Program Participants and DIRECT the Clerk to advertise.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

13. Request for Proposals for Group Therapy and Day Treatment Services for Integrated Juvenile Treatment Program Participants and Direct the Clerk to advertise.

MOTION by Ibarra to APPROVE Request for Proposals for Group Therapy and Day Treatment Services for Integrated Juvenile Treatment Program Participants and DIRECT the Clerk to advertise.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

14. Consider allowing Human Resources to create two new Therapist Positions within the County contingent upon the approval from the SAMHSA Grant.

MOTION by Ibarra to APPROVE allowing Human Resources to create two new Therapist Positions within the County contingent upon the approval from the SAMHSA Grant.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

15. Construction Contract between Board of Commissioners of the County of Albany, Wyoming and Recycled Material, LLC for the 219 Avenue C Building Demolition Project in Rock River, WY for a Base Bid amount of \$34,970.00 and Authorize the Chair to Execute the Agreement.

MOTION by Richardson to APPROVE Construction Contract between Board of Commissioners of the County of Albany, Wyoming and Recycled Material, LLC for the 219 Avenue C Building Demolition Project in Rock River, WY for a Base Bid amount of \$34,970.00 and AUTHORIZE the Chair to Execute the Agreement.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

16. Change Order No. 2 Request to Amendment Number Two to Contract between Albany County, Wyoming, and LONG Building Technologies for the Albany County Building Access Control Project in the amount of \$10,192.00 and Direct the Chairman to Execute the Amendment.

MOTION by Ibarra to APPROVE Change Order No. 2 Request to Amendment Number Two to Contract between Albany County, Wyoming, and LONG Building Technologies for the Albany

County Building Access Control Project in the amount of \$10,192.00 and DIRECT the Chairman to Execute the Amendment.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

17. Request for Proposals for Civil Engineer for County Contracted Engineering Services and Direct the Clerk to advertise.

MOTION by Ibarra to APPROVE Request for Proposals for Civil Engineer for County Contracted Engineering Services and DIRECT the Clerk to advertise.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

18. Invitation to Bid for Purchase and Delivery of one (1) 2021 Caterpillar 150-15 AWD Motor Grader and Direct the Clerk to advertise.

MOTION by Richardson to APPROVE Invitation to Bid for Purchase and Delivery of one (1) 2021 Caterpillar 150-15 AWD Motor Grader and DIRECT the Clerk to advertise.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

19. The Inventive Wireless LLC dba Vistabeam - Wild Horse Ranch Tower Permit Application LUCT-05-20.

MOTION by Richardson to APPROVE the Inventive Wireless LLC dba Vistabeam - Wild Horse Ranch Tower Permit Application LUCT-05-20 based upon and incorporating the Findings of Fact and Conclusions of Law as stated in the Staff Report.

Findings of Fact:

- The Findings Necessary for Approval, as listed in this report, are incorporated herein as Findings of Fact.
- The property is currently zoned Agricultural.
- The applicant has provided a complete application.
- The applicant has submitted a statement allowing Albany County to install a communications antenna on the tower if needed.
- The applicant has noted that in the event the facility is no longer being used or abandoned the owner will be responsible for removal of the facility.
- Documentation has been provided that ensures that density standard levels are not exceeded.
- The application has provided a copy of the construction plans certified by an engineer licensed in Wyoming.
- The foundation design must be submitted and approved by the County Engineer prior to construction.

Conclusions of Law:

The provisions of the Albany County Zoning Resolution, Chapter 5, Section 5 and Chapter 5, Section 9 have been met.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

20. The Johnson Zoning Change Application LUC-01-21.

MOTION by Richardson to APPROVE the Johnson Zoning Change Application LUC-01-21 based upon and incorporating the Findings of Fact and Conclusions of Law as stated in the Staff Report.

Findings of Fact:

1. The Findings Necessary for Approval, as listed in this report, are incorporated herein as Findings of Fact.

2. The property is currently zoned Agricultural.
3. The applicant wants to add a second dwelling unit on their property which will require approval of a Conditional Use Application, approval of a Zoning Certificate Application, and Small Wastewater Treatment Facility Application.
4. The applicant has provided a complete application and has addressed the potential impacts this use may cause.

Conclusions of Law:

The applicant is proceeding in accordance with the requirements of the Albany County Zoning Resolution.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

21. The Johnson Conditional Use Application CU-01-21.

MOTION by Richardson to APPROVE the Johnson Conditional Use Application CU-01-21 based upon and incorporating the Findings of Fact and Conclusions of Law as stated in the Staff Report.

Findings of Fact:

1. The Findings Necessary for Approval, as listed in this report, are incorporated herein as Findings of Fact.
2. The property is currently zoned Agricultural.
3. The applicant wants to add a second dwelling until on their property which will require approval of a Conditional Use Application, approval of a Zoning Certificate Application, and Small Wastewater Treatment Facility Application.
4. The applicant has provided a complete application and has addressed the potential impacts this use may cause.

Conclusions of Law:

The applicant is proceeding in accordance with the requirements of the Albany County Zoning Resolution.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

22. Consider whether the Rail Tie Wind Project Application WECS-01-21 is complete and schedule a Public Hearing for this application and Authorize Staff to notify the applicant.

MOTION by Richardson to ACCEPT the Rail Tie Wind Project Application WECS-01-21 is deemed complete and schedule a Public Hearing for this application and AUTHORIZE Staff to notify the applicant.

MOTION by Richardson to AMEND the original MOTION to specify the date of Public Hearing for June 1, 2021 at 9:30 a.m.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

23. Request from the City of Laramie for support in the amount of \$2,500.00 to update and replace existing Wayfinding Signage for the Laramie Plains Museum and Historic Downtown Laramie.

MOTION by Richardson to APPROVE A request from the City of Laramie for support in the amount of \$2,500.00 to update and replace existing Wayfinding Signage for the Laramie Plains Museum and Historic Downtown Laramie to be paid from 1% Miscellaneous Uncommitted funds.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

24. Application to the Wyoming Office of Homeland Security (WOHS) for the 2021 Emergency Management Performance Grant to fund Emergency Management Coordinator full-time

position, Emergency Management Specialist part-time position and related Emergency Management expenses in the amount of \$78,995.43.

MOTION by Richardson to APPROVE Application to the Wyoming Office of Homeland Security (WOHS) for the 2021 Emergency Management Performance Grant to fund Emergency Management Coordinator full-time position, Emergency Management Specialist part-time position and related Emergency Management expenses in the amount of \$78,995.43.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

25. Application to the Wyoming Office of Homeland Security (WOHS) for the 2021 State Homeland Grant Program for the purpose of securing funds to support the purchase of a generator and radios for the Mobile Command Trailer to support emergency response in association with the Emergency Management Department in the amount of \$48,000.00 from September 1, 2021 through June 30, 2023.

MOTION by Ibarra to APPROVE Application to the Wyoming Office of Homeland Security (WOHS) for the 2021 State Homeland Grant Program for the purpose of securing funds to support the purchase of a generator and radios for the Mobile Command Trailer to support emergency response in association with the Emergency Management Department in the amount of \$48,000.00 from September 1, 2021 through June 30, 2023.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

26. Application to the Wyoming Office of Homeland Security (WOHS) for the 2021 State Homeland Grant Program for the purpose of securing funds to purchase drones for the Albany County Sheriff's Office in the amount of \$9,999.94 from September 1, 2021 through June 30, 2023.

MOTION by Richardson to APPROVE Application to the Wyoming Office of Homeland Security (WOHS) for the 2021 State Homeland Grant Program for the purpose of securing funds to purchase drones for the Albany County Sheriff's Office in the amount of \$9,999.94 from September 1, 2021 through June 30, 2023.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

27. Modification of Grant or Agreement 20-LE-11020600-12 between the Albany County Sheriff's Office and the USDA Forest Service.

MOTION by Ibarra to APPROVE Modification of Grant or Agreement 20-LE-11020600-12 between the Albany County Sheriff's Office and the USDA Forest Service.

Roll call showed Ibarra, Gosar and Richardson, Aye. MOTION CARRIED.

28. Grant Application to the Wyoming Department of Family Services for the TANF-CPI Grant starting October 1, 2021 through September 30, 2022.

MOTION by Ibarra to APPROVE Grant Application to the Wyoming Department of Family Services for the TANF-CPI Grant in the amount of \$177,000.00 starting October 1, 2021 through September 30, 2022.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

29. Memorandum of Understanding between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County & Prosecuting Attorney's Office and the City of Laramie, Wyoming for Victim Witness Services for the purpose of establishing the terms and conditions under which the Victim Witness Program of the County Attorney's

Office will provide services to victim/witness of all crimes charged in City Municipal Court and prosecuted by the City Prosecutor, pursuant to W.S. §1-40-201 through W.S. §1-40-210.

MOTION by Richardson to APPROVE Memorandum of Understanding between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County & Prosecuting Attorney's Office and the City of Laramie, Wyoming for Victim Witness Services for the purpose of establishing the terms and conditions under which the Victim Witness Program of the County Attorney's Office will provide services to victim/witness of all crimes charged in City Municipal Court and prosecuted by the City Prosecutor, pursuant to W.S. §1-40-201 through W.S. §1-40-210.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

30. Grant Agreement between the Office of State Lands and Investments, Forestry Division and Albany County in the amount of \$5,000.00 to purchase communications equipment through July 1, 2022.

MOTION by Ibarra to APPROVE Grant Agreement between the Office of State Lands and Investments, Forestry Division and Albany County in the amount of \$5,000.00 to purchase communications equipment through July 1, 2022.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

Recess at 12:18 p.m.

Reconvene at 1:03 p.m.

31. Take from the Table Resolution 2021-006, A Resolution to Vacate a Portion of the Cedar Avenue Public Right-of-Way in the Centennial Plat and Quitclaim Deed from Albany County, Wyoming, Grantor, to Diane Packett, Grantee. Present for Reconsideration, Resolution 2021-006, A Resolution to Vacate a Portion of the Cedar Avenue Public Right-of-Way in the Centennial Plat and Quitclaim Deed from Albany County, Wyoming, Grantor, to Diane Packett, Grantee. Present for Approval, amendment of Resolution 2021-006 with Resolution 2021-006A or Resolution 2021-006B or Resolution 2021-006C, A Resolution to Vacate a Portion of the Cedar Avenue Public Right-of-Way in the Centennial Plat and Quitclaim Deed from Albany County, Wyoming, Grantor, to Diane Packett, and Authorize the Chairperson to sign and Direct the Clerk to record the documents.

MOTION by Ibarra to Take from the Table Resolution 2021-006, A Resolution to Vacate a Portion of the Cedar Avenue Public Right-of-Way in the Centennial Plat and Quitclaim Deed from Albany County, Wyoming, Grantor, to Diane Packett, Grantee.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

MOTION by Ibarra to APPROVE Resolution 2021-006C, A Resolution to Vacate a Portion of the Cedar Avenue Public Right-of-Way in the Centennial Plat and Quitclaim Deed from Albany County, Wyoming, Grantor, to Diane Packett, and AUTHORIZE the Chairperson to sign and DIRECT the Clerk to record the documents.

Resolution 2021-006C

RESOLUTION TO VACATE A PORTION OF THE CEDAR AVENUE PUBLIC RIGHT OF WAY IN THE CENTENNIAL PLAT

WHEREAS, on October 19, 2020, the applicant, Diane K. Packett, submitted a *Petition to Vacate Portion of Cedar Avenue* (Petition) in compliance with Wyo. Stat. Ann. § 24-3-101(a) to the Albany County Clerk to vacate a portion of Cedar Avenue in Centennial Plat so that title to a portion of the

street shall rest with property owner of the lot abutting the vacated property, the Applicant, and reserve an easement for public utilities on the vacated property.

WHEREAS, Wyo. Stat. Ann. § 34-12-106 through § 34-12-111 requires that any public road be altered or vacated in a manner provided by law for the alteration or discontinuance of highways and such laws are set forth at Wyo. Stat. Ann. § 24-3-101, et seq., that allows for the establishment, alteration, and/or vacation of county roads.

WHEREAS, on November 3, 2020 the Board of County Commissioners for Albany County, State of Wyoming (Commissioners) resolved in Resolution No. 2020-032 to commence proceedings to vacate a portion of Cedar Avenue as shown on the Centennial Plat, where the point of commencement and the course and the point of termination of a portion of the public right of way is the west portion of the right of way adjacent to Block 42, Lot 20 of said Centennial Plat.

WHEREAS, in Resolution No. 2020-032 the Commissioners also appointed a viewer pursuant to Wyo. Stat. Ann. §§ 24-3-103 through 107. On December 15, 2020 said viewer filed a written report with the Commissioners and recommended a portion of the public road be vacated.

WHEREAS, on December 15, 2020 the County Clerk sent copies of the *Public Notice of Hearing to Vacate A Portion of The Public Right of Way in Centennial Plat*, by registered mail to all of parties having an interest in the land over which the road is proposed to be vacated as required by Wyo. Stat. Ann. § 24-3-110.

WHEREAS, the *Notice Of Hearing To Vacate A Portion Of The Publish Right Of Way In Centennial Plat* was published in the Laramie Boomerang a newspaper in general circulation in Albany County, Wyoming for two (2) consecutive weeks on December 26, 2020 and January 2, 2021, and also published on the county website www.co.albany.wy.us in the Legal Notice section as required by Wyo. Stat. Ann. § 24-3-110.

WHEREAS, objections were filed or received in writing with the Albany County Clerk pursuant to Wyo. Stat. Ann. § 24-3-111 and a public hearing was held on January 19, 2021 pursuant to Wyo. Stat. Ann. § 24-3-118.

WHEREAS, on January 19, 2021, the Commissioners directed the viewer to redraw the area of the right of way proposed to be vacated to thirty (30) feet due to existing underground utility located in the proposed area.

WHEREAS, on February 2, 2021 the Commissioners denied Resolution 2021-006 vacating the reduced area of the right of way.

WHEREAS, on February 16, 2021 the Commissioners reconsidered Resolution 2021-006 and amended the Resolution 2021-006 with the replacement of Resolution 2021-006A herein.

WHEREAS, on February 16, 2021 the Commissioners tabled Resolution 2021-006 and the proposed amendment Resolution 2021-006A.

WHEREAS, on March 16, 2021 the Commissioners did not remove Resolution 2021-006 from the table or consider the proposed amendment, Resolution 2021-006B.

WHEREAS, on April 6, 2021 the Commissioners removed Resolution 2021-006 from the table, reconsidered Resolution 2021-006, and considered amending Resolution 2021-006 with replacement by Resolution 2021-006B or Resolution 2021-006C.

WHEREAS, the Commissioners upon considering the Petition, viewer's report, objections, other testimony, and evidence as presented at the public hearing, have evaluated the same, and found that in their judgment the partial vacation of the redrawn portion of the public right of way of Cedar Street on the Centennial Plat that is adjacent to Block 42 Lot 20 of said Centennial, and more particularly described below, is for the public good.

NOW THEREFORE THE BOARD OF COUNTY COMMISSIONERS OF ALBANY COUNTY, WYOMING, RESOLVES:

Section 1. That the foregoing recitals are incorporated in and made a part of this resolution by this reference.

Section 2. A portion of Cedar Avenue as shown on the Centennial Plat, where the point of commencement and the course and the point of termination of a portion of the public right of way is the west portion of the right of way adjacent to Block 42, Lot 20 of said Centennial Plat, which is more particularly described as follows:

A parcel of land being a part of Cedar Street per Dedication Plat of Centennial located in Section 3, Township 15 North, Range 78 West of the 6th P.M., in Albany County, Wyoming being more particularly described as follows:

[10' buffer from existing structures and fixtures. Exact legal to be included prior to signing];

said tract of land is subject to easements, reservations, covenants, and restrictions presently of record in the office of the County Clerk for Albany County, Wyoming and is hereby **VACATED** subject to all easements, reservations, covenants, and restrictions presently of record in the office of the County Clerk for Albany County, Wyoming.

Section 3. This Resolution and Order shall be recorded in the land records immediately with the Albany County Clerk, in Laramie, Wyoming.

PASSED, APPROVED, AND ADOPTED THIS 6th day of April 2021.

THE BOARD OF COUNTY COMMISSIONERS OF ALBANY COUNTY, WYOMING

/s/Pete Gosar, Chairperson

ATTEST:

/s/Jackie R. Gonzales, Albany County Clerk

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

32. Airport Coronavirus Relief Grant Program (ACRGP) Grant Agreement 3-56-0017-041-2021 for the purpose of preventing, preparing for and responding to Corona Virus in an amount not to exceed \$1,006,453.00 for a period of four (4) years from the date of acceptance.

MOTION by Ibarra to APPROVE Airport Coronavirus Relief Grant Program (ACRGP) Grant Agreement 3-56-0017-041-2021 for the purpose of preventing, preparing for and responding to Corona Virus in an amount not to exceed \$1,006,453.00 for a period of four (4) years from the date of acceptance.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

33. Resolution No. 2021-011, A Resolution Appointing Directors to the South Knoll Road Improvement District until the Next Election.

MOTION by Richardson to APPROVE Resolution No. 2021-011, A Resolution Appointing Directors to the South Knoll Road Improvement District until the Next Election.

RESOLUTION NO. 2021-011

A RESOLUTION APPOINTING DIRECTORS TO THE SOUTH KNOLL ROAD IMPROVEMENT DISTRICT UNTIL THE NEXT ELECTION

WHEREAS, an organizational election of the South Knoll Road Improvement District (District) was held on April 29, 1980, in accordance with Wyoming Statute §§ 41-10-101 through 41-10-108 and a majority of the votes cast were in favor the organization of the District.

WHEREAS, on or about April 29, 1980, the Board of County Commissioners of Albany County, Wyoming declared the District organized and designated the initial Board of Directors elected as follows:

1. Frank Guffey to act until the first biennial election (5-year term);
2. Ken Babbitt to act until the first biennial election (4-year term); and
3. Harold Dickerson to act until the first biennial election (3-year term).

WHEREAS, currently there are three (3) vacancies on the three (3) member Board of Directors for the District.

WHEREAS, the Bylaws of the District require a quorum of two (2) members to operate, conduct business, and take action as the District's Board of Directors.

WHEREAS, Mike Samp, Chad Hutchens, and Marc Hungerford are qualified electors in said District and have agreed and are desirous to serve on the District's Board of Directors.

WHEREAS, Wyoming Statute § 22-29-202 expressly authorizes the Commissioners of Albany County, Wyoming to appoint members to constitute a quorum of the Board of Directors for the District.

NOW, THEREFORE, THE COUNTY COMMISSIONERS OF ALBANY COUNTY, WYOMING, RESOLVES:

Section 1. That the foregoing recitals are incorporated in and made a part of this resolution by this reference.

Section 2. That Mike Samp, Chad Hutchens, and Marc Hungerford are appointed to serve as Directors of the South Knoll Road Improvement District until the next regular election.

PASSED, APPROVED, AND ADOPTED this 16th day of April 2021.

THE BOARD OF COUNTY COMMISSIONERS OF ALBANY COUNTY, WYOMING

/s/ Pete Gosar, Chairperson

ATTEST:

/s/ Jackie R. Gonzales, Albany County Clerk

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

34. Wyoming Secretary of State Application for the purpose of improvements to the Albany County Election Building in the amount of \$10,192.00.

MOTION by Ibarra to APPROVE Wyoming Secretary of State Application for the purpose of improvements (new key access system for entry control) to the Albany County Election Building in the amount of \$10,192.00.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

35. Discuss setting a Work Session to discuss regulations for Vacation of Right-of-Ways.

Work session is set for 1:00 p.m. on April 19, 2021 to discuss regulations for Vacation of Right-of-Ways.

36. Discuss the use of the 1 Mandel Lane Fire Station building for fuel management operations and set a Work Session to discuss options.

Discussion was held with the Fire District and they do not have the ability or need to use the facility. The revertor clause says to give the property back to the Benson's if it is not used for fire management, therefore a deed can be brought back at the April 20, 2021 meeting for approval.

37. Discuss and possible action on the Pilot Hill Management Agreement with Wyoming Game and Fish Department for the Pilot Hill Wildlife Habitat Management Area.

The Board supports Pilot Hill to enter into an agreement with the Wyoming Game and Fish and will bring a formal letter to the April 20, 2021 meeting.

38. Discuss steps toward preparing an RFQ for a Joint Casper Aquifer Protection Plan with the City of Laramie and Albany County and written agreement concerning these studies as well as possible funding.

There was discussion as to acknowledging the studies that have been done to date regarding the CAPP. There was also discussion in support of reviewing the CAPP and having the EAC assist with the update.

39. Discuss the unfilled County appointment to the Pilot Hill, Inc., Board and Direct the Clerk to advertise.

MOTION by Ibarra to DIRECT the Clerk to advertise the one unfilled appointment on the Pilot Hill, Inc., Board.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

40. Discuss the Grants and GIS Survey.

General Discussion was had as to whether to have GIS under the Assessor's Office or stay at the Planning Office. There was discussion on what role the GIS department played in the County and how those roles will be filled.

Christina Lewis, HR Director talked about having a tier level GIS position. Those would be GIS Tech, GIS Specialist, GIS Senior Analyst and GIS Administrator.

General Discussion was had regarding the Grants Department. Bailey Quick, Grants Specialist has taken on the responsibility of managing the Grants Department with the assistance of Karen Wainscott who is assisting in the writing portion of them. A suggestion of either hiring a Grant Writer or Contracting for a Grant Writer was discussed. Clear expectations of the Grant's Office are needed. A work session will be scheduled to discuss what route we want to go.

41. Discuss participation in the LaVA Implementation Memorandum of Understanding.

Jennifer Curran is going to do research on the County's responsibility in this project and come back with information and a recommendation on how to move forward.

41. Executive Session pursuant to W.S. §16-4-405(a)(ii).

42. Go into Executive Session.

MOTION by Richardson to GO INTO executive session at 2:47 p.m.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

43. Return to Regular Session.

MOTION by Ibarra to RETURN to Regular Session 3:12 p.m.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

44. Action, if needed, regarding Executive Session. – None.

45. Vouchers for March 2021.

MOTION by Ibarra to APPROVE Vouchers for March 2021 and DIRECTS the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **General Expenditures:** 7220 Commercial Cleaning, \$400.00, janitorial contract; A/C Electric Supply, \$36.14, parts; Ace Hardware, \$16.98, parts; Advance Auto Parts, \$49.08, parts; Albany County Fire District #1, \$81,758.54, fire payments; Artech Services, \$304.46, system repairs; Black Hills Energy, \$6,910.20, utilities; C&W Truck & Trailer, \$92.13, parts; Carbon Power & Light, \$122.43, utilities; Care United Medical Center, \$18,333.33, nursing services; Cathedral Home for Children, \$4,285.00, diversion contract; Tracey Causey, \$300.00, investigations; Central Restaurant Products, \$175.17, kitchen supplies; Charter Communications, \$360.93, internet; City of Laramie, \$2,793.44, utilities; Civil Air Patrol, \$145.00, advertising; CPS, \$150.00, monthly monitoring; Department of Workforce Services, \$4,375.64, unemployment compensation; Eagle Plumbing, \$98.00, repairs; Johnna French, \$54.32, mileage; Frenchman Valley Coop, \$618.81, propane; Fuel Management Solutions, \$154.57, fuel pump parts; Olivia Gallegos, \$200.00, investigations; Gorman Engineering, \$18,772.30, contract services; Grand Avenue Urgent Care, \$2,775.00, drug testing supplies; Greater WY BBBS, \$2,331.84, TANF/CPI/DC; Hikes Printing, \$429.19, warrants; Indelible Impressions, \$765.00, transcripts; Ivinson Memorial Hospital, \$115,175.00, emergency detentions; Jo-Ed Produce, \$1,656.62, boarding of prisoners; Juvare-EMSystems, \$10,000.00, annual cost; Kinsco, \$216.96, uniforms; Laramie GM Auto, \$7,232.78, auto expense; Laramie Newspapers, \$3,851.17, advertising; Laramie Regional Airport, \$50,000.00, 1% allocation; Susan Lawler, \$220.48, program reimbursement; Kimberly Maturi, \$72.24, mileage; Andrew Maue, \$4,478.80, fire travel; McKesson Medical Surgical, \$965.61, medical expenses; Meadow Gold Dairy, \$463.33, boarding of prisoners; Mountain West Telephone, \$603.50, metro-ethernet; Napa Auto, \$433.71, parts; NMS Labs, \$512.00, toxicology; Peak Wellness Center, \$3,645.83, substance abuse treatment; Phoenix Fire Protection, \$340.00, sprinkler inspection; Pinyon Environmental, \$591.00, Historic Preservation plan; Plainsman Printing, \$1,152.18, Commissioner records; Pole Mountain Pharmacy, \$56.41, prescriptions; Rocky Mountain Power, \$5,059.98, utilities; State of Wyoming, \$16.00, registration system; Sun Badge, \$100.75, uniforms; Jordyn Surber, \$5,258.30, Court Appointed Attorney; Home Depot, \$568.78, supplies; The Master's Touch, \$1,221.11, MVR cards; The Supply Cache, \$886.70, tools & supplies; Thyssenkrupp Elevator Corp., \$901.82, contract; Tough Guys Lawn Care, \$420.00, winter maintenance; Town of Rock River, \$118.00, utilities; Transunion Risk & Alternative, \$75.00, investigations; Trihydro Corp., \$5,428.25, Rock River demo; True Value, \$78.73, parts; TW Enterprises, \$9.00, generator maintenance; TY Picket, \$5,750.00, valuation contract; Union Telephone, \$45.78, telephones; US Bank Equipment Finance, \$6,420.17, copier, lease; US Food Service, \$7,325.47, boarding of prisoners; UW College of

Agriculture, \$5,478.00, salary billing; Verizon, \$2,047.68, telephones; Wainscott Consulting, \$437.50, grant writing services; Western Waterworks, \$137.00, water & salt; Wheatland Rural Electric, \$170.95, utilities; Foster White, \$235.00, backflow tests; James Wilkerson, \$1,250.00, autopsies; Wyoming County Treasurer's Association, \$200.00, dues; Wyoming Disposal Systems, \$66.00, utilities; Wyoming Guardians Ad Litem Program, \$17,252.85, Court Appointed Attorney; Wyoming Legal Group, \$360.00, Court Appointed Attorney; Wyoming Machinery, \$1,509.63, equipment repairs; Wyoming State Forestry Division, \$100.00, tools; Wyoming Taxpayers Association, \$195.00, dues; **First Interstate Bank:** \$450.00, registrations; \$109.82, fuel; \$63.73, paper; \$327.71, supplies; \$75.00, program supplies; \$15.00, supplies; \$1,869.60, covid supplies; \$371.77, training costs; 91.79, supplies; \$75.45, supplies; 60.20, fuel; \$655.48, supplies & licenses; \$80.56, virtual meetings; \$203.05, office supplies; \$51.28, auto expense; \$17.99, postage account; \$500.00, dues; \$215.01, fuel; \$967.75, covid supplies; \$20.18, postage; \$6,479.00, conference costs; \$396.28, boarding of prisoners; \$253.91, training costs; \$1,141.77, supplies & registrations; \$423.85, computer equipment; \$900.00, computer equipment; \$460.76, fuel/training costs; \$1,323.83, training & supplies; \$109.76, fuel; \$194.28, fuel/meals; \$97.72, search & rescue; \$139.32, supplies; \$51.43, fuel; \$577.12, supplies & trial expense; \$8,242.00, conference/training costs; \$1,940.82, training registration; \$156.20, fuel; \$337.57, fuel/training costs; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES: \$447,045.56.**

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

46. Adjourn.

MOTION by Richardson to ADJOURN the April 6, 2021 Regular Meeting at 3:13 p.m.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

BOARD OF COUNTY COMMISSIONERS

/s/ Pete Gosar, Chairperson

ATTEST:



Jackie R. Gonzales, County Clerk