

## COUNTY COMMISSIONERS' MINUTES

APRIL 4, 2023

LARAMIE, WYOMING

### **REGULAR MEETING: 9:30 a.m.**

1. **Call to order and roll call.**  
The April 4, 2023, Regular Meeting was called to order at 9:30 a.m by Chairperson Gosar. Commissioners Jones and Ibarra present.
2. **Pledge of Allegiance.**
3. **Public Hearing. None.**
4. **Comments from the public.**  
Hearing no comments, MOTION by Jones to CLOSE the Public Comment at 9:31 a.m. Roll call showed Jones, Ibarra and Gosar. Aye. MOTION CARRIED.
5. **Disclosures. None.**
6. **Consideration of changes on the agenda.**  
Chairperson Gosar requested that Item number 9. **DISCUSS**, Court Security in the Albany County Courthouse be removed from the agenda and Kayla White, County Clerk asked to add item number 19a. Present for **APPROVAL**, Application for a Catering Permit for SKIWYO, LLC dba Snowy Range Ski and Recreation Area for the end of season party located at 3254 HWY 130, Centennial, WY on April 8<sup>th</sup>, and 9<sup>th</sup>, 2023, from 11:00 a.m. to 4:00 p.m.
7. **Approval of Consent Agenda.**  
MOTION by Ibarra to APPROVE the Consent Agenda as presented.

### **CONSENT AGENDA**

- 7a. Minutes of the Regular Meeting of the Board.  
Action: that the Board APPROVES the March 21, 2023 MINUTES of the Regular Meeting of the Board.
- 7b. Minutes and Agenda of the Albany County Tourism Board.  
Action: that the Board ACKNOWLEDGES RECEIPT of the February 20, 2023, MINUTES and the March 20, 2023 AGENDA of the Albany County Tourism Board.
- 7c. Minutes and Agenda of the Nine Mile Water and Sewer District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the February 8, 2023 MINUTES and the February 8, 2023 AGENDA of the Nine Mile Water and Sewer District.
- 7d. Minutes of the Laramie Regional Airport Board.  
Action: that the Board ACKNOWLEDGES RECEIPT of the January 18, 2023 and February 15, 2023 MINUTES of the Laramie Regional Airport Board.
- 7e. Minutes, Agenda and Treasurer's Report of the Laramie Rivers Conservation District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the February 22, 2023, MINUTES; March 22, 2023 AGENDA and the TREASURER'S REPORT as of February 25, 2023, for the Laramie Rivers Conservation District.
- 7f. Minutes, Agenda, Budget vs. Actual, Balance Sheet, Check Register and Credit Card Register for the Albany County Public Library Board of Directors.  
Action: that the Board ACKNOWLEDGES RECEIPT of the February 28, 2023, MINUTES; March 28, 2023 AGENDA; BUDGET vs ACTUAL July 2022 through February 2023; BALANCE SHEET as of February 28, 2023; CHECK REGISTER as of February 28, 2023, and CREDIT CARD REGISTER as of February 28, 2023, for the Albany County Public Library Board of Directors.
- 7g. Minutes of the Sherman Hill Road Improvement and Service District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the March 14, 2023 MINUTES of the Sherman Hill Road Improvement and Service District.
- 7h. Albany County Detention Center Monthly Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the December 2022 DETENTION CENTER MONTHLY REPORT as submitted by Lieutenant Nicole Trampe.
- 7i. \$70,000.00 Bond for Carol Edith Price, Treasurer, Laramie Rivers Conservation District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the \$70,000.00 BOND for Carol Edith Price, Treasurer, Laramie Rivers Conservation District.
- 7j. Thomas A. and Karen R. Bienz et. al, Petitioners, v. Board of County Commissioners, County of Albany, Wyoming, Respondent; Petition for Review of Administrative Action and Order Setting Briefing Schedule in the District Court of the Second Judicial District in and for Albany County, Wyoming Case No. 2023-CV-35958.  
Action: that the Board ACKNOWLEDGES RECEIPT of the Thomas A. and Karen R. Bienz et. al, Petitioners, v. Board of County Commissioners, County of Albany, Wyoming, Respondent; Petition for Review of Administrative Action and Order Setting Briefing Schedule in the District Court of the Second Judicial District in and for Albany County, Wyoming Case No. 2023-CV-35958.

- 7k. Warren Livestock, LLC, a Wyoming limited liability company et al Petitioners, v. The Board of County Commissioners of Albany County, Wyoming, Respondent; Petition for Review with Certificate of Compliance and Order setting Briefing Schedule in the District Court for the Second Judicial District, Albany County, Wyoming, Civil Action No. 2023-CV-35959.  
Action: that the Board ACKNOWLEDGES RECEIPT of the Warren Livestock, LLC, a Wyoming limited liability company et al Petition for Review with Certificate of Compliance and Order Setting Briefing Schedule in the District Court for the Second Judicial District, Albany County, Wyoming, Civil Action No. 2023-CV-35959.
- 7l. ACH payment to the Internal Revenue Service regarding federal tax payment.  
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for March 2023.
- 7m. Acknowledge Receipt of Correspondence.  
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Rasgeed Abdul; Women's Webinar Series; Cybersecurity Risk and Resilience; Sarah Brown Mathews (2); Wyoming County Commissioners Association (5); County News; Laramie Chamber Business Alliance (3); Miguel Guerrero; Market Moves Energy; Medicine Bow Rott National Forest and Thunder Basin National Grasslands; Pete Gosar (10); Tracy Fletcher; Water World; Wheatland Rural Electric News; Bailey Quick (2); Brenda Winter; Hoa Tran (2); Jennifer Curran; Parker Smith; Sue Ibarra (5); Division of Victim Services; Frank Law Office P.C.; Julie Radosevich; Market Moves Infrastructure; Taxing Issues; Thomas Bienz (2); Black Hills Energy; Kinder Morgan; Nicholas and Tangeman and Office of the Governor Mark Gordon.

Roll call showed Ibarra, Jones and Gosar. Aye. MOTION CARRIED.

**REGULAR AGENDA**

8. Proclaim April 2023 as Child Abuse Awareness and Prevention Month.

MOTION by Ibarra to PROCLAIM April 2023 as Child Abuse Awareness and Prevention Month.

***COUNTY COMMISSIONER'S PROCLAMATION***

*Child Abuse Awareness and Prevention Month*

**Whereas**, Children are our future. No child should suffer abuse and neglect; and

**Whereas**, victims of child abuse and neglect are known to be at higher risk for experiencing post-traumatic stress disorder, depression, low academic achievement, drug use, juvenile delinquency, teenage pregnancy, and adult criminality, every child is precious and deserves to grow up in a healthy, safe, nurturing environment free from harmful effects of abuse and neglect; and

**Whereas**, an estimated 1000 children in Wyoming are victims of abuse and neglect each year; and

**Whereas**, effective child abuse intervention and community prevention programs succeed because of partnerships created among community members, social services and law enforcement agencies, schools, churches, businesses, and civic organizations; and

**Whereas**, each April, Child Advocacy Centers of Wyoming, The Children's Trust Fund Board, Prevent Child Abuse Wyoming, Wyoming Citizen Review Panel, The Wyoming Department of Family Services, The Wyoming Office of Attorney General- Division of Victim Services, the Wyoming GAL program, the County of Albany, Wyoming and other partners join together in an effort to prevent abuse and neglect through outreach, education, and intervention.

**NOW, THEREFORE**, I, Pete Gosar, by virtue of the authority vested in me as Chairperson of the County Commissioners of the County of Albany, Wyoming, do hereby proclaim the month of April, 2023 as

\*\*\*\*\* **CHILD ABUSE AWARENESS AND PREVENTION MONTH** \*\*\*\*\*

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Official Seal of the County of Albany to be affixed this 4<sup>th</sup> day of April, two thousand twenty-three.

/s/Pete Gosar, Chairperson

Albany County Board of Commissioners

ATTEST:

/s/Kayla White, Albany County Clerk

Roll call showed Ibarra, Jones and Gosar. Aye. MOTION CARRIED.

9. **DISCUSS**, Court Security in the Albany County Courthouse. (Justice John Fenn, Chair of the Wyoming Court Security Commission) **REMOVED**

10. Discuss, possible change to the Planning Department's Office hours.

David Gertsch, Planning Director talked to the board about having the Planning Office open from 7:30 a.m. -5:00 p.m. Monday thru Thursday and having his staff work a 40-hour work week Monday thru Thursday. The board asked David to move forward with what needs to be done to only be open 4 days a week and come back with any documents that need to be approved by the Board at the next meeting.

11. Ratify Amended Grant Application for the Wyoming Office of Family Services, Community Juvenile Services Board Grant 2023-2024.

MOTION by Jones to RATIFY Amended Grant Application for the Wyoming Office of Family Services, Community Juvenile Services Board Grant 2023-2024.

Roll call showed Jones, Ibarra and Gosar. Aye. MOTION CARRIED.

12. Appoint Kate Allred as the Albany County Emergency Management Coordinator and instruct the Albany County Sheriff to seek final approval from the Wyoming Department of Homeland Security and the Governor's Office.

MOTION by Ibarra to APPOINT Kate Allred as the Albany County Emergency Management Coordinator and instruct the Albany County Sheriff to seek final approval from the Wyoming Department of Homeland Security and the Governor's Office.

Roll call showed Ibarra, Jones and Gosar. Aye. MOTION CARRIED.

13. Wyoming Law Enforcement Extraterritorial Assistance Memorandum of Understanding between the Albany County Sheriff's Office and Laramie County Sheriff's Office.

MOTION by Jones to APPROVE Wyoming Law Enforcement Extraterritorial Assistance Memorandum of Understanding between the Albany County Sheriff's Office and Laramie County Sheriff's Office.

Roll call showed Jones, Ibarra and Gosar. Aye. MOTION CARRIED.

14. Wyoming Law Enforcement Extraterritorial Assistance Memorandum of Understanding between the Albany County Sheriff's Office and Platte County Sheriff's Office.

MOTION by Ibarra to APPROVE Wyoming Law Enforcement Extraterritorial Assistance Memorandum of Understanding between the Albany County Sheriff's Office and Platte County Sheriff's Office.

Roll call showed Ibarra, Jones and Gosar. Aye. MOTION CARRIED.

15. Wyoming Law Enforcement Extraterritorial Assistance Memorandum of Understanding between the Albany County Sheriff's Office and Carbon County Sheriff's Office.

MOTION by Jones to APPROVE Wyoming Law Enforcement Extraterritorial Assistance Memorandum of Understanding between the Albany County Sheriff's Office and Carbon County Sheriff's Office.

Roll call showed Jones, Ibarra and Gosar. Aye. MOTION CARRIED.

16. Wyoming Law Enforcement Extraterritorial Assistance Memorandum of Understanding between the Albany County Sheriff's Office and Natrona County Sheriff's Office.

MOTION by Ibarra to APPROVE Wyoming Law Enforcement Extraterritorial Assistance Memorandum of Understanding between the Albany County Sheriff's Office and Natrona County Sheriff's Office.

Roll call showed Ibarra, Jones and Gosar. Aye. MOTION CARRIED.

17. 2023 Wildland Fire Management Operating Plan.

MOTION by Jones to APPROVE the 2023 Wildland Fire Management Operating Plan.

Roll call showed Jones, Ibarra and Gosar. Aye. MOTION CARRIED.

18. Discuss Budget for the Beech Street Property.

Jennifer Curran, Deputy County Attorney informed the Board that RFQ's were returned and will be reviewed for the renovation of the Beech Street property. There were 2 firms that bid on the engineering portion of the project. The plan is to move forward with the 2<sup>nd</sup> floor renovation for Public Health. Public Health does have a \$500,000.00 grant to do renovations as well the money that was set aside from the ARPA funds for this project. The request is when we are working on budget to keep in mind that this project could potentially be coming down the pike and we will need all available funds to go towards this project. We will hopefully be looking at late fall as to whether not this project will be feasible.

19. Re-appoint Cynthia DeFord to the Albany County Historic Preservation Board for a three-year term.

MOTION by Ibarra to RE-APPOINT Cynthia DeFord to the Albany County Historic Preservation Board for a three-year term.

Roll call showed Ibarra, Jones and Gosar. Aye. MOTION CARRIED.

- 19a. Application for a Catering Permit for SKIWYO, LLC dba Snowy Range Ski and Recreation Area for the end of season party located at 3254 HWY 130, Centennial, WY on April 8<sup>th</sup>, and 9<sup>th</sup>, 2023, from 11:00 a.m. to 4:00 p.m.

MOTION by Jones to APPROVE Application for a Catering Permit for SKIWYO, LLC dba Snowy Range Ski and Recreation Area for the end of season party located at 3254 HWY 130, Centennial, WY on April 8<sup>th</sup>, and 9<sup>th</sup>, 2023, from 11:00 a.m. to 4:00 p.m.

Roll call showed Jones, Ibarra and Gosar. Aye. MOTION CARRIED.

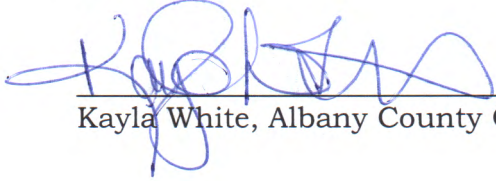
20. Vouchers for March 2023.

A regular meeting of this Board will be held Tuesday, May 2, 2023, at 9:30 a.m. in the Albany County Road and Bridge Meeting Room, located at the County Road and Bridge Shop at 2920 County Shop Road, Laramie, WY. The public is invited to attend, or you can listen online at the website listed below. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at <https://www.co.albany.wy.us/> or by calling the Clerk's Office at (307) 721-2541.

BOARD OF COUNTY COMMISSIONERS

/s/Pete Gosar, Chairperson

ATTEST:

  
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Kayla White, Albany County Clerk