

REGULAR MEETING: 9:30 a.m.

1. **Call to order and roll call.**
The March 7, 2023 Regular Meeting was called to order at 9:30 a.m. by Chairman Gosar. Commissioners Ibarra and Jones present.
2. **Pledge of Allegiance.**
3. **Public Hearing.**
Amendments to the Albany County Platting and Subdivision Resolution Hearing no comments, MOTION by Ibarra to CLOSE the Public Hearing at 9:31 a.m. Roll call showed Ibarra, Jones and Gosar. Aye. MOTION CARRIED.

Amendment to the Fiscal Year 2022-2023 Albany County Budget Hearing no comments, MOTION by Jones to CLOSE the Public Hearing at 9:31 a.m. Roll call showed Jones, Ibarra and Gosar. Aye. MOTION CARRIED.
4. **Comments from the public.**
Hearing no comments, MOTION by Ibarra to CLOSE the Public Comment at 9:32 a.m. Roll call showed Ibarra, Jones and Gosar. Aye. MOTION CARRIED.
5. **Disclosures.** None.
6. **Consideration of changes on the agenda.** None.
7. **Approval of Consent Agenda.**
MOTION by Ibarra to APPROVE the Consent Agenda as presented.

CONSENT AGENDA

- 7a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the February 21, 2023 Regular Meeting of the Board.
- 7b. Minutes and Agenda of the Albany County Tourism Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 17, 2023, MINUTES and the February 20, 2023 AGENDA of the Albany County Tourism Board.
- 7c. Minutes of the Albany County Fire District #1.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 18, 2023, MINUTES of the Albany County Fire District #1.
- 7d. Minutes, Agenda and Treasurer's Report of the Laramie Rivers Conservation District.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 25, 2023, MINUTES; February 22, 2023, AGENDA and TREASURER'S REPORT of the Laramie Rivers Conservation District.
- 7e. Minutes of the Sherman Hill Road Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 13, 2022 and the January 17, 2023 MINUTES of the Sherman Hill Road Improvement and Service District.
- 7f. Albany County Sheriff's Office Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 2023 MONTHLY STATEMENT from Aaron Appelhans, Sheriff.
- 7g. Albany County Public Health Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 2023 MONTHLY STATEMENT from Kim Maturi, Public Health Nurse Manager.
- 7h. Albany County Treasurer Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 2023 MONTHLY STATEMENT from Tracy Fletcher, County Treasurer.
- 7i. South of Laramie Water and Sewer District Special District Information Form.
Action: that the Board ACKNOWLEDGES RECEIPT of the SPECIAL DISTRICT INFORMATION FORM for the South of Laramie Water and Sewer District received on February 15, 2023.
- 7j. Paddocks Improvement District Special District Information Form.
Action: that the Board ACKNOWLEDGES RECEIPT of the SPECIAL DISTRICT INFORMATION FORM for the Paddocks Improvement District received on February 14, 2023.
- 7k. \$50,000.00 Bond for Nathan C. Martin, Treasurer, Albany County School District #1.
Action: that the Board ACKNOWLEDGES RECEIPT of the \$50,000.00 BOND for Nathan C. Martin, Treasurer, Albany County School District #1.
- 7l. \$10,000.00 Bond for Travis Bruns, Treasurer, Pope Springs Road Improvement District.
Action: that the Board ACKNOWLEDGES RECEIPT of the \$60,000.00 BOND for Travis Bruns, Treasurer, Pope Springs Road Improvement District.
- 7m. \$10,000.00 Bond for Terry Roark, Treasurer, Albany County Hospital District.
Action: that the Board ACKNOWLEDGES RECEIPT of the \$10,000.00 BOND for Terry Roark, Treasurer, Albany County Hospital District.

- 7n. Albany County General Fund Revenue Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 2023 GENERAL FUND REVENUE REPORT as submitted by the Albany County Treasurer's Office.
- 7o. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for February 2023.
- 7p. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Wyoming County Commissioners Association (7); Wyoming League of Women Voters; Sue Ibarra (15); Pete Gosar (4); Roy Torres; Wastewater Digest; Laramie Chamber Business Alliance (3); Wyoming ArtsScapes; Diana Kopulos; Market Moves Energy; Mary Spitler; Sylvia Bagdonas; Alyson Hagy; Jody L Kalinay; Madeline Dalrymple; Mary Beth Baptiste; Albany County Clean Water Advocates; Ann Jacobs; Bern Hinkley; Ed Koncel; George Jones; Jamie Egolf; Mitchel Edwards; Terri Jones; Billy Brown; Brandon Markle; Byran Clerkin and Rick Southwell; County News; Dr. Tom Weber; Henry Richter; Kimberly J. Starkey; Lyle Womack; Mary Byrnes; Shilo Mathill; Wyoming Rural Electric News; Briann Weeks; Christie Roberts; Sonya Moore; Kristin Russell; City of Laramie; Construction Rquipment; FCW; Roads and Bridges; and State of Wyoming Department of Environmental Quality.

Roll call showed Ibarra, Jones and Gosar. Aye. MOTION CARRIED.

REGULAR AGENDA

8. Application for Transportation, Utility Systems, Telecommunications and Facilities on Federal Lands and Property for the Pilot Hill Land Project.

MOTION by Jones to APPROVE the Application for Transportation, Utility Systems, Telecommunications and Facilities on Federal Lands and Property for the Pilot Hill Land Project.

Roll call showed Jones, Ibarra and Gosar. Aye. MOTION CARRIED.
9. Discuss, Albany County adopting a county property tax relief program as allowed by W.S. 39-13-103 (c)(vii).

Tracy Fletcher, County Treasurer provided the Board with a draft copy of the rules, proposed budget and Treasurer's Office draft processes.
10. Estimates from Tiger Tree for tree planting in the south lawn to be paid from the SPET funds.

MOTION by Ibarra to APPROVE the estimate from Tiger Tree in the amount of \$5,250.00 to plant seven (7) trees in the south lawn to be paid from SPET funds.

Roll call showed Ibarra, Jones and Gosar. Aye. MOTION CARRIED.
11. Contract between Wyoming Department of Health, Behavioral Health Division and Albany County through the American Rescue Plan Act (ARPA) funding in the amount of \$181,539.63 through June 30, 2027 for law enforcement mental health support services.

MOTION by Jones to APPROVE the Contract between Wyoming Department of Health, Behavioral Health Division and Albany County through the American Rescue Plan Act (ARPA) funding in the amount of \$181,539.63 through June 30, 2027 for law enforcement mental health support services.

Roll call showed Jones, Ibarra and Gosar. Aye. MOTION CARRIED.
12. Second Notice of Default for Action Resources International, Feeding Laramie Valley for ARPA funding.

MOTION by Ibarra to APPROVE Second Notice of Default for Action Resources International and Feeding Laramie Valley for ARPA funding.

Roll call showed Ibarra, Jones and Gosar. Aye. MOTION CARRIED.

13. Grant Application to AEDGrant.com for the purchase of 20 AED's for Albany County Buildings.

MOTION by Jones to APPROVE Grant Application to AEDGrant.com for the purchase of 20 AED's (automated external defibrillators) for Albany County Buildings.

Roll call showed Jones, Ibarra and Gosar. Aye. MOTION CARRIED.

14. Amendments to the Albany County Platting and Subdivision Regulations.

MOTION by Jones to APPROVE Amendments to the Albany County Platting and Subdivision Regulations as follows:

- Revise formatting and styling, and change chapter and page numbers from Latin to Arabic numerals throughout the entire Subdivision Resolution;
- Refine language and organization for clarity and consistency;
- Update provisions to match statutory changes in W.S. §§ 18-5-301-318 & 34-12-101-115;
- Provide new and revised definitions applicable to the Subdivision Resolution;
- Amend procedures and provisions for the review of subdivision permit applications by the Planning & Zoning Commission and Board;
- Provide a process for separate review of preliminary plats/reports and final plats/subdivision permit applications for major subdivisions creating 3+ parcels that are less than 35 acres each; and
- Provide and amend standards and requirements for applications for various types of subdivisions.

Roll call showed Jones, Ibarra and Gosar. Aye. MOTION CARRIED.

15. Amended Plat for Lot 4, Aliquot Subdivision.

MOTION by Ibarra to APPROVE the Amended Plat for Lot 4, Aliquot Subdivision.

Roll call showed Ibarra, Jones and Gosar. Aye. MOTION CARRIED.

16. Resolution 2023-007, a Resolution Transferring Unencumbered or Unexpended Appropriation Balances from One Fund to Another and Amending the Appropriations for the Fiscal Year 2022-2023 Budget of the County of Albany, Wyoming.

MOTION by Ibarra to APPROVE Resolution 2023-007, a Resolution Transferring Unencumbered or Unexpended Appropriation Balances from One Fund to Another and Amending the Appropriations for the Fiscal Year 2022-2023 Budget of the County of Albany, Wyoming.

RESOLUTION 2023-007

A RESOLUTION TRANSFERRING UNENCUMBERED OR UNEXPENDED APPROPRIATION BALANCES FROM ONE FUND TO ANOTHER AND AMENDING THE APPROPRIATIONS FOR THE FISCAL YEAR 2022-2023 BUDGET OF THE COUNTY OF ALBANY, WYOMING.

WHEREAS, on June 28, 2022, the Board of County Commissioners for Albany County, Wyoming (County) adopted the annual appropriation of Albany County for the fiscal year July 1, 2022, through June 30, 2023;

WHEREAS, Albany County, pursuant to Wyo. Stat. § 16-4-112, may transfer any unencumbered or unexpended appropriation balance or part thereof from one fund to another upon the request of the County Budget Officer;

WHEREAS, the transfer of the unexpended appropriations to the general fund is permissible under Wyo. Stat. § 16-4-112 and the budget of the general fund may be increased pursuant to Wyo. Stat. § 16-4-113.

WHEREAS, the County Clerk, as the County Budget Officer requests the transfer of unencumbered or unexpended appropriation balances to funds with overages to funds in need of additional appropriations to not cause overages.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE COUNTY OF ALBANY, WYOMING:

Section 1. That the following transfers and amendments are to be made to the Albany County Fiscal Year 2022-2023 Budget:

Transfer

County Grants Department	\$115,000
Clerk of District Court	(\$115,000)

Section 2. The above transfer in the amount of one hundred fifteen thousand dollars (\$115,000.00) be adjusted to the County's 2022-2023 Approved Budget.

PASSED, APPROVED AND ADOPTED this 7th day of March 2023.

/s/Pete Gosar, Chairperson

ATTEST:

/s/Kayla White, County Clerk

Roll call showed Ibarra, Jones and Gosar. Aye. MOTION CARRIED.

17. Section 204 Information Agreement between Blue Cross Blue Shield and Albany County for Albany County Employees for years 2020 and 2021.

MOTION by Jones to APPROVE Section 204 Information Agreement between Blue Cross Blue Shield and Albany County for Albany County Employees for years 2020 and 2021.

Roll call showed Jones, Ibarra and Gosar. Aye. MOTION CARRIED.

18. First Amendment to Contract between the Board of Commissioners of the County of Albany, Wyoming and WWC Engineering for Engineering Services for the purpose of extending the original contract to June 30, 2025.

MOTION by Jones to APPROVE First Amendment to Contract between the Board of Commissioners of the County of Albany, Wyoming and WWC Engineering for Engineering Services for the purpose of extending the original contract to June 30, 2025.

Roll call showed Jones, Ibarra and Gosar. Aye. MOTION CARRIED.

19. Memorandum of Understanding between the County of Albany, Wyoming and The County of Converse, Wyoming for Law Enforcement Extraterritorial Assistance.

MOTION by Ibarra to APPROVE Memorandum of Understanding between the County of Albany, Wyoming and The County of Converse, Wyoming for Law Enforcement Extraterritorial Assistance.

Roll call showed Ibarra, Jones and Gosar. Aye. MOTION CARRIED.

20. Request budget directive from the Board of County Commissioners for Fiscal Year 2023-2024 Albany County Budget.

The Board has requested that everyone keep a flat budget and anything that will be requested above and beyond will need to be submitted with an explanation.

21. Vouchers for March 2023.

MOTION by Jones to APPROVE Vouchers for March 2023 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **General Expenditures: A/C** Electric Supply Co., \$301.20, building maintenance; Ace Hardware, \$52.35, supplies; Albany County Treasurer, \$13,798.10, prevention & fees; Barcodes Inc., \$209.58, supplies; Bennett Law Group PC, \$1,000.00, contract services; Black Hills Energy, \$8,773.19, utilities; Ana Clara Bobadilla, \$5,000.00, expert witness; Mike Bournazian, \$3,533.92, fire travel; C & W Truck and Trailer Parts, \$2,396.67, parts; Cathedral Home for Children, \$1,447.82, TANF/CPI; Tracey Causey, \$100.00, testing; CDW Government Inc., \$2,176.72, contract services; Charter Communications, \$554.24, internet; City of Laramie-LARC, \$354,993.27, LARC budget share; City of Laramie, \$3,213.34, utilities; Coal Creek Law LLP, \$37.50, attorney services; Control Solutions Inc., \$398.00, vaccines; CPS Inc., \$210.00, monthly monitoring; Dooley Oil Co., \$822.50, fuel; Ellenbecker Oil Co., \$1,465.68, fuel; Entenmann-Rovin Co. \$724.40, award medals; Foundations Counseling & Consulting, \$23,583.00, contract services; Johnna French, \$36.02, mileage reimbursement; Olivia Gallegos, \$200.00, testing; Grand Avenue Urgent Care, \$2,330.00, contract services; Greater WY Big Brothers Big Sisters, \$5,419.76, TANF/CPI & CSBG; HemoCue America, \$599.00, supplies; Kinsco, \$72.99, uniforms; Laramie GM Auto, \$1,977.83, vehicle maintenance; Logan Simpson, \$8,462.50, Growth Area Development Plan; McKesson Medical Surgical, \$113.26, supplies; Meadow Gold Dairy, \$444.96, boarding of prisoners; Motorola Solutions, \$105.00, radio maintenance; Claire Naylor, \$196.24, mileage reimbursement; NMS Labs, \$995.00, testing; Cameron Olsen, \$560.24, fire travel; Pole Mountain Pharmacy, \$170.98, detention center prescriptions; Reconnect Inc., \$350.00, contract services; Republic Services, \$103.56, utilities; Rocky Mountain Power, \$5,268.43, utilities; Sanofi Pasteur Inc., \$382.19, vaccines; Susan Shipp, \$400.00, prevention; Southeastern Wyoming Garage Door, \$921.00, building maintenance; Specialized Pathology Consultants, \$2,720.00, autopsies; Stantec Consulting Services, \$8,601.00, CAPP update; State of Wyoming, \$941.98, dues & insurance; Stericycle/Shred-It USA, \$421.19, document destruction; The Home Depot, \$612.36, supplies; The Master's Touch LLC, \$1,777.03, printing & postage; Tough Guys Lawn Care, \$1,590.00, utilities; Town of Rock River, \$118.00, utilities; Transunion Risk & Alternative, \$75.00, supplies; Underground Worx LLC, \$585.00, building maintenance; Union Telephone Co., \$44.52, utilities; US Food Service, \$3,902.46, boarding of prisoners; UW Albany Community Health Clinic, \$2,300.00, nursing services; Verizon, \$2,205.59, telephones; Videotronix Inc., \$24,197.78, camera installation; Volunteers of America Northern Rockies, \$2,000.00, gatekeeping services; Wainscott Consulting LLC, \$2,200.00, grant writing services; Wheatland Rural Electric, \$236.89, utilities; WWC Engineering, \$4,137.10, contract services; WY Tribune Eagle/Laramie Boomerang, \$1,049.38, publishing; Wyoming

Machinery, \$3,949.86, parts; Wyoming Service & Controls Inc., \$704.00, building maintenance; Wyoming Sheriffs' Association, \$500.00, dues; Xerox, \$7,382.37, copier lease; Tracy Young, \$3,750.00, prevention; **First Interstate Bank:** \$535.80, postage, training & supplies; \$2,946.00, travel & training; \$138.91, supplies; \$5.29, supplies; \$475.70, supplies; \$120.16, meals; \$2,054.25, travel & training; \$63.12, fuel; \$1,099.32, travel & training; \$317.01, postage & supplies; \$250.80, parts & postage; \$48.46, training; \$10.06, fuel; \$8,700.70, uniform & equipment maintenance; \$268.71, program materials; \$12.70, supplies; \$1,767.87, postage; \$84.76, supplies; \$62.43, fuel; \$459.05, supplies & meals; \$32.96, supplies; \$100.00, training; \$13.00, supplies; \$2,857.75, training; \$1,624.04, dues, supplies & program materials; \$58.24, training; \$263.32, training & fuel; \$2,113.85, supplies & training; **TOTAL EXPENDITURES: \$556,409.11.**

Roll call showed Jones, Ibarra and Gosar. Aye. MOTION CARRIED.

22. Adjourn.

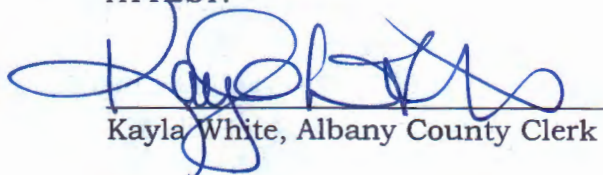
The March 7, 2023 Regular Meeting was ADJOURNED at 10:37 a.m. by Chairperson Gosar.

A regular meeting of this Board will be held Tuesday, April 4, 2023, at 9:30 a.m. in the Albany County Road and Bridge Meeting Room, located at the County Road and Bridge Shop at 2920 County Shop Road, Laramie, WY. The public is invited to attend, or you can listen online at the website listed below. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at <https://www.co.albany.wy.us/> or by calling the Clerk's Office at (307) 721-2541.

BOARD OF COUNTY COMMISSIONERS

/s/Pete Gosar, Chairperson

ATTEST:


Kayla White, Albany County Clerk