

## COUNTY COMMISSIONERS' MINUTES

FEBRUARY 4, 2020

LARAMIE, WYOMING

### **PUBLIC HEARINGS: 9:30 a.m.**

Brandt Zoning Change Application LUC-08-19

Hearing no comments, MOTION by Richardson to CLOSE the Public Hearing at 9:31 a.m.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

Vista Grande Estates, 2<sup>nd</sup> Filing, A Replat of Lot 4 Block 2 of Vista Grande Estates Preliminary Plat Application SD-03-19

A comment was received from an adjoining landowner that is in opposition of the proposed application.

The attorney for the applicant spoke about the history of the subdivision and reasons behind the replat.

Hearing not further comments, MOTION by Richardson to CLOSE the Public Hearing at 9:38 a.m.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

Amendments to the Albany County Zoning Resolution, Aquifer Protection Overlay Zoning Regulations

Various comments were made regarding the Albany County Zoning Resolution, Aquifer Protection Overlay Zoning Regulations.

Hearing no further comments, MOTION by Richardson to CLOSE the Public Hearing at 10:03 a.m.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

### **PLEDGE OF ALLEGIANCE**

### **REGULAR MEETING**

1. **Roll Call.**

The February 4, 2020 Regular Meeting was called to order at 10:04 a.m. by Chairperson Jones. Commissioner's Richardson and Gosar present.

2. **Comments from the public. None.**

3. **Disclosures. None**

4. **Consideration of changes on the agenda. None.**

5. **Approval of Consent Agenda.**

MOTION by Gosar to APPROVE the Consent Agenda as presented.

### **CONSENT AGENDA**

5a. Minutes of the Regular Meeting of the Board.

Action: that the Board APPROVES the MINUTES of the January 21, 2020 Regular Meeting of the Board.

5b. Minutes, Agenda, Profit & Loss Budget vs. Actual and Advertising/Grants Transaction Report of the Albany County Tourism Board.

Action: that the Board ACKNOWLEDGES RECEIPT of the October 21, 2019 Agenda, the December 16, 2019 MINUTES, the PROFIT & LOSS BUDGET VS. ACTUAL REPORT from JULY 2019 THROUGH JUNE 2020 and the ADVERTISING/GRANTS TRANSACTION REPORT AS OF DECEMBER 2019 of the Albany County Tourism Board.

5c. Minutes of the Seven Mile Water District.

Action: that the Board ACKNOWLEDGES RECEIPT of the January 15, 2020 MINUTES of the Seven Mile Water District.

5d. Minutes, Agenda, Balance Sheet, Budget vs. Actual Report, Check Register and Credit Card Report of the Albany County Public Library Board of Directors.

Action: that the Board ACKNOWLEDGES RECEIPT of the December 17, 2019 MINUTES, December 27, 2019 AGENDA, BALANCE SHEET as of December 31, 2019. BUDGET VS. ACTUAL REPORT from July 2019 through December 2019, CHECK REGISTER as of December 2019 and CREDIT CARD REPORT as of December 2019 for the Albany County Public Library Board of Directors.

5e. Minutes of the Laramie Rivers Conservation District.

Action: that the Board ACKNOWLEDGES RECEIPT of the December 19, 2019 MINUTES of the Laramie Rivers Conservation District.

5f. Reconciliation Detail Report for the Wold Improvement and Service District.

Action: that the Board ACKNOWLEDGES RECEIPT of the RECONCILIATION DETAIL REPORT for the

Period Ending 12/31/2019 for the Wold Improvement and Service District.

- 5g. Albany County Detention Center Monthly Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the December 2019 MONTHLY REPORT from Dave O'Malley, Sheriff.
- 5h. Albany County Public Health Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the December 2019 MONTHLY STATEMENT from Ryan Kiser, Public Health Nurse Manager.
- 5i. Albany County Treasurer Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the December 2019 MONTHLY STATEMENT from Tracy Fletcher, County Treasurer.
- 5j. Albany County General Fund Revenue Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the December 2019 GENERAL FUND REVENUE REPORT as submitted by the Albany County Treasurer's Office.
- 5k. ACH payment to the Internal Revenue Service regarding federal tax payment.  
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for January 2020.
- 5l. ACH payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.  
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
- 5m. Acknowledge Receipt of Correspondence.  
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Laramie Boomerang; Albany County Public Library Foundation; State of Wyoming Department of Revenue; Wyoming Department of Agriculture; Laramie Rivers Conservation District; Stacy Lam; Jerimiah Rieman; Cass Kvenild; Acord (2); County News and Nicholas & Tangeman, LLC.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

#### **REGULAR AGENDA**

6. The Brandt Zoning Change Application LUC-08-19.

MOTION by Richardson to APPROVE the Brandt Zoning Change Application LUC-08-19 incorporating the following Findings of Fact and Conclusions of Law as listed in the Staff Report.

#### **Findings of Fact:**

- The applicant has provided notice as required in the Albany County Zoning Resolution.
- The property is currently zoned Rural Residential.
- Land uses surrounding this property are Exempt, Rural Residential, and Commercial.
- The Applicant has met the requirement for a zone change.

**Conclusions of Law:** The provisions of the Albany County Zoning Resolution, Chapter I, Section 13 and Chapter V, Section 5 have been met.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

7. The Vista Grande Estates, 2<sup>nd</sup> Filing, A Replat of Lot 4 Block 2 of Vista Grande Estates Preliminary Plat Application SD-03-19.

MOTION by Richardson to APPROVE the Vista Grande Estates, 2<sup>nd</sup> Filing, A Replat of Lot 4 Block 2 of Vista Grande Estates Preliminary Plat Application SD-03-19 incorporating the following Findings of Fact and Conclusions of Law as listed in the Staff Report.

#### **Findings of Fact:**

- Notice has been provided as required.
- The average lot size is 16.2 acres, which is in accordance with both Rural Residential zoning and existing covenants for the subdivision.
- This replat will not cause any foreseeable hardship on property owners in the subdivision or adjacent to it.

- Utilities will not be negatively impacted.

**Conclusions of Law:** The requirements of the Albany County Platting and Subdivision Regulation, Chapter I-VIII and Appendix A for the Preliminary Plat have been met.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

8. Discuss potential update to the Casper Aquifer Protection Area and Casper Aquifer Protection Plan.

MOTION by Richardson to SET a Work Session on February 10, 2020 at 9:00 a.m. to discuss potential update to the Casper Aquifer Protection Area and Casper Aquifer Protection Plan.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

9. Amendments to the Albany County Zoning Resolution, Aquifer Protection Overlay Zone Regulations.

MOTION by Richardson to TABLE Amendments to the Albany County Zoning Resolution, Aquifer Protection Overlay Zone Regulations until February 18, 2020.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

10. Grant Agreement between the State of Wyoming, Office of State Lands and Investments, Forestry Division and Albany County Volunteer Fire Fighters in the amount of \$2,486.00 to purchase equipment for Albany County Volunteer Fire Departments from effective date through April 30, 2020.

MOTION by Gosar to APPROVE Grant Agreement between the State of Wyoming, Office of State Lands and Investments, Forestry Division and Albany County Volunteer Fire Fighters in the amount of \$2,486.00 to purchase equipment for Albany County Volunteer Fire Departments from effective date through April 30, 2020.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

11. Ratify Year 3 Continuing Application to Department of Health and Human Services Substance Abuse and Mental Health Services Administration Grants to Expand Substance Abuse Treatment Capacity in Adult Treatment Drug Courts and Adult Tribal Healing to Wellness Courts (CFDA #93.243) in the amount of \$248,926.08 to continue to support the expansion of Albany County Court Supervised Treatment Program from October 1, 2020 to September 30, 2021.

MOTION by Gosar to RATIFY Year 3 Continuing Application to Department of Health and Human Services Substance Abuse and Mental Health Services Administration Grants to Expand Substance Abuse Treatment Capacity in Adult Treatment Drug Courts and Adult Tribal Healing to Wellness Courts (CFDA #93.243) in the amount of \$248,926.08 to continue to support the expansion of Albany County Court Supervised Treatment Program from October 1, 2020 to September 30, 2021.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

12. Grant Application to the Wyoming Office of Family Services, Community Juvenile Services Board in the amount not to exceed \$200,000.00 utilizing funds from July 1, 2020 through June 30, 2022.

MOTION by Richardson to APPROVE Grant Application to the Wyoming Office of Family Services, Community Juvenile Services Board in the amount not to exceed \$200,000.00 utilizing funds from July 1, 2020 through June 30, 2022.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

13. Letter of Support for Peak Wellness Center's Mental Health and Substance Abuse Services.

MOTION by Richardson to APPROVE Letter of Support for Peak Wellness Center's Mental Health and Substance Abuse Services.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

14. Utility License for Carbon Power & Light, Inc., on County Road #17, Roger Canyon Road, located in the North West ¼ of Section 2, Township 16 North, Range 72 West.

MOTION by Gosar to APPROVE Utility License for Carbon Power & Light, Inc., on County Road #17, Roger Canyon Road, located in the North West ¼ of Section 2, Township 16 North, Range 72 West.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

15. Ratify agreement between Albany County and Standard Life and Accident Insurance Company for Schedule of Excess Loss Reinsurance.

MOTION by Richardson to RATIFY agreement between Albany County and Standard Life and Accident Insurance Company for Schedule of Excess Loss Reinsurance.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

16. Agreement between Albany County, Wyoming and LaramieCares for Suicide Prevention activities under the County Prevention Grant from May 1, 2019 through June 30, 2020 in the amount not to exceed \$13,010.00.

MOTION by Richardson to APPROVE Agreement between Albany County, Wyoming and LaramieCares for Suicide Prevention activities under the County Prevention Grant from May 1, 2019 through June 30, 2020 in the amount not to exceed \$13,010.00.

MOTION by Gosar to APPROVE Agreement between Albany County, Wyoming and LaramieCares for Suicide Prevention activities under the County Prevention Grant from May 1, 2019 through June 30, 2020 in the amount not to exceed \$13,010.00.

MOTION by Gosar to RESCIND the MOTION to APPROVE Agreement between Albany County, Wyoming and LaramieCares for Suicide Prevention activities under the County Prevention Grant from May 1, 2019 through June 30, 2020 in the amount not to exceed \$13,010.00.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

17. Agreement between the Board of Commissioners of the County of Albany, Wyoming and the JED Foundation for Suicide Prevention activities under the County Prevention Grant in the amount not to exceed \$25,000.00.

MOTION by Gosar to APPROVE Agreement between the Board of Commissioners of the County of Albany, Wyoming and the JED Foundation for Suicide Prevention activities under the County Prevention Grant in the amount not to exceed \$25,000.00.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

Break at 11:55 a.m.

RECONVENE at 12:03 p.m.

18. Wyoming Frontier Information (WYFI) Participation Agreement between Albany County and Wyoming Department of Health, Division of Healthcare Financing, for the purpose of participating in the transmission of data through the Data Exchange.

Move this agenda item to the February 18, 2020.

19. Discuss, Auditor contract with Carver Florek & James, CPA's.

It was discussed to extend the contract for FY 2019-2020 and to put out to bid next year.

20. Agreement and Engagement Letter between Albany County and Carver Florek & James, CPA's for auditor services for the year ended June 30, 2020.

MOTION by Gosar to APPROVE Amendment Number Three Contract for Professional Auditing Services Between the Board of Commissioners of the County of Albany, Wyoming and Carver, Florek and James, LLC and Engagement Letter between Albany County and Carver Florek & James CPA's for auditor services for the year ended June 30, 2020.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

21. Quote from Complete Solutions, Blue Valley Public Safety Inc., in the amount of \$1,928.76 for Commander Warranty and Remote Access Session to be paid from 1% Miscellaneous Uncommitted Funds.

MOTION by Gosar to APPROVE Quote from Complete Solutions, Blue Valley Public Safety Inc., in the amount of \$1,928.76 for Commander Warranty and Remote Access Session to be paid from 1% Miscellaneous Uncommitted Funds.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

22. Quote from Civic Plus in the amount not to exceed \$24,913.01 to be paid from 2018 Specific Purpose Excise Tax (SPET) funds for the redesign of the County Website.

MOTION by Gosar to APPROVE Quote from Civic Plus in the amount not to exceed \$24,913.01 to be paid from 2018 Specific Purpose Excise Tax (SPET) funds for the redesign of the County Website.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

23. Vouchers for January 2020.

MOTION by Richardson to APPROVE Vouchers for January 2020 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **General Expenditures:** 7220 Commercial Cleaning, \$500.00, janitorial contract; Albany County Clerk, \$97.44, petty cash; Albany County Treasurer, \$2,660.30, Cummins -generator retainage; AMS, \$228.13, electronic monitors; Applied Concepts, Inc., \$4,419.00, equipment install; ARTech, \$168.74, air filters; BambooHR, \$23,424.80, 2 year renewal; Black Hills Energy, \$7,862.75, utilities; Blue360 Media, LLC, \$75.75, criminal & traffic law; Sarah Boyd, \$361.85, training; C&W Truck & Trailer Parts, \$5,277.10, starter/transmission fluid; Central Restaurant Products, \$458.91, impact pads; Charter Communications, \$460.48, utilities; City of Laramie, \$2,853.43, utilities; Jason Clark, \$1,599.99, grant writing services; Communication

Technologies, \$154.50, fix equipment/lights; Colleen Coogan, \$50.03, mileage; Kailyn Cook, \$119.60, mileage; Cummins Sales & Service, \$23,942.70, generator; Dooley Oil, \$818.36, spirax/def for fuel; Fastenal, \$21.00, HPC for shop; Fortman's Paint and Glass, \$94.11, loader glass-Laramie Peak; Fremont Chevrolet-Buick-GMC, \$13,082.00, 2020 Chevy Traverse-all use; Olivia Gonzales, \$100.00, investigation; Grand Avenue Urgent Care, \$2,590.00, adult/juvenile drug testing; Greater Wyoming Big Brothers Big Sisters, \$2,259.00, CJSB Contract-Dec 2019; Kim Gullickson, \$565.00, fuels coordinator; GW Mechanical, \$582.65, install/swap coils; Health Communications, \$499.00, trainer fees; Hyatt Place Nashville/Opryland, \$6,491.80, drug prevention/recovery conference; Jo-Ed Produce, \$1,021.46, boarding of prisoners; Johnny Johnston, \$875.00, janitorial contract; Kinsco, \$44.99, uniform expense; Laramie Dental Arts, \$569.80, extractions; Laramie GM Auto, \$466.54, vehicle repairs/oil changes; Laramie Investment Company, \$50.00, notary bond; Susan Lawler, \$119.60, mileage; LONG Building Technologies, \$4,745.00, 3<sup>rd</sup> quarter billing; Mail Finance, \$816.67, postage; Andrea McGlocklin, \$50.00, translating services; McKesson Medical Surgical, \$144.23, medical supplies; Meadow Gold Dairy, \$470.35, boarding of prisoners; Merck Sharp & Dohme Corp, \$2,144.82, Gardasil; Modern Printing, \$105.00, folding of declarations; Mountain West Telephone, \$603.50, metro-ethernet charges; National Test Systems, \$437.97, drug testing; NMS Labs, \$280.00, toxicology; O'Reilly Auto Parts, \$25.16, LED marker; PAXVAX Inc., \$259.10, vaccines; Phonetics, \$71.40, annual ethernet; Plainsman Printing, \$1,825.55, casebinders/labels; Redwood Toxicology, \$240.75, drug testing supplies; Rocky Mountain Power, \$11,058.36, utilities; Sanofi Pasteur, \$779.87, vaccines; Secretary of State, \$30.00, notary application; Shred-It, \$261.74, document destruction; Specialized Pathology, \$1,250.00, forensic autopsy; Star Awards, \$78.00, Public Health name tags; State of Wyoming, \$55.15, motor vehicle registration; Amy Terrell, \$50.75, card holder; The Home Depot, \$244.83, maintenance supplies; The Print Shop, \$399.30, IRS Supplies; Town of Rock River, \$118.00, utilities; Peggy Trent, \$42.00, reimburse trial expense; True Value, \$170.67, parts; Union Telephone, \$44.55, telephone; US Bank Equipment Finance, \$5,963.49, copier lease; US Food Service, \$4,181.41, boarding of prisoners; Valley Steel & Wire, \$2,896.91, steel; Vasquez Drywall & Painting LLC, \$3,150.00, painting/drywall repair; Verizon, \$1,858.77, telephones; Western States Fire Protection, \$779.10, 5 year internal inspection; Western Waterworks, \$100.00, salt; Wheatland Rural Electric, \$177.94, utilities; Kayla White, \$5.00, reimburse MPV plate; Wyoming Automotive, \$68.39, motormite; Wyoming Disposal Systems, \$94.50, utilities; Wyoming Machinery, \$3,880.57, parts & labor; **First Interstate Bank:** \$432.34, office supplies; \$425.45, office supplies; \$551.26, office supplies & postage; \$402.12, program supplies; \$845.10, travel, mileage & auto expense; \$77.20, travel & mileage; \$154.92, office supplies; \$2,242.56, travel & supplies; \$13.94, jury supplies; \$248.23, supplies & postage; \$71.36, luncheon meeting; \$149.17, office supplies; \$1,141.97, detention center supplies; \$21.35, fuel; \$411.64, officer training; \$50.00, paypal; \$7.99, office equipment; \$7.33, officer training; \$235.75, office supplies; \$795.41, training; \$10.99, uniform expense; \$115.79, building maintenance; \$150.05, vehicle repair; \$2,823.67, supplies; \$154.97, supplies; \$336.03, clinical supplies; \$3,992.50, trial expense; \$1,431.97, prevention supplies; \$226.62, coroner supplies; **TOTAL EXPENDITURES: \$172,452.29**

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

24. Executive Session pursuant to W.S. §16-4-405(a)(ii) and W.S. §16-4-405(a)(iii).
25. Go into Executive Session.

MOTION by Richardson to GO INTO Executive Session at 12:21 p.m.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

26. Return to Regular Session.

MOTION by Gosar to RETURN to Regular Session at 2:07 p.m.

Roll call showed Gosar, Richardson and Jones. Aye. MOTION CARRIED.

27. Action, if needed, regarding Executive Session. – None.
28. Adjourn.

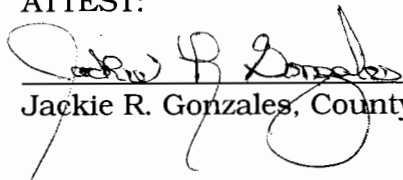
MOTION by Gosar to ADJOURN the February 4, 2020 Regular Meeting at 2:07 p.m.

Roll call showed Richardson, Gosar and Jones. Aye. MOTION CARRIED.

BOARD OF COUNTY COMMISSIONERS

/s/Terri Jones, Chairperson

ATTEST:

  
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Jackie R. Gonzales, County Clerk