

COUNTY COMMISSIONERS' MINUTES

JANUARY 18, 2022

LARAMIE, WYOMING

DISCUSSION: 5:30 p.m.

Fiscal Year 2020-2021 Albany County Audit

REGULAR MEETING: 6:00 p.m.

1. **Call to order and roll call.**
The January 18, 2022, Regular Meeting was called to order at 6:02 p.m. by Chairperson Gosar. Commissioner Ibarra and Commissioner Richardson present via zoom.
2. **Pledge of Allegiance.**
3. **Public Hearing. - None**
4. **Comments from the public.**
Jerimiah Reiman, WCCA Director spoke about the upcoming legislative budget session. Various comments were made in opposition and support of the Rock Creek Wind Project. MOTION by Ibarra to CLOSE the Public Comment at 6:56 p.m.
Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.
5. **Disclosures. – None.**
6. **Consideration of changes on the agenda.**
Change item 21 Memorandum of Understanding between the Board of Commissioners of the County of Albany, Wyoming and the City of Laramie, Wyoming regarding Annexation of that portion of Bill Nye Avenue from Grand Avenue to Sherman Hill Road to be a discussion item and remove item number 23 Set Work Session with DEQ/WQD to build partnerships and have productive discussion on wastewater regulations as they pertain to the Casper Aquifer and other issues.
7. **Approval of Consent Agenda.**
MOTION by Ibarra to APPROVE the Consent Agenda as presented.

CONSENT AGENDA

- 7a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the January 4, 2022, Regular Meeting of the Board.
- 7b. Minutes of the Sherman Hill Road Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 7, 2021, MINUTES of the Sherman Hill Road Improvement and Service District.
- 7c. Minutes and Agenda of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 8, 2021, MINUTES and the January 12, 2022, AGENDA of the Albany County Planning and Zoning Commission.
- 7d. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 2021 MONTHLY STATEMENT from Stacy Lam, Clerk of District Court.
- 7e. Albany County Planning Office Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 2021 MONTHLY STATEMENT from David C. Gertsch, Planning Director.
- 7f. Albany County Public Health Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 2021 MONTHLY STATEMENT from Kimberly Maturi, Public Health Nurse Manager.
- 7g. Albany County Sheriff Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 2021 MONTHLY STATEMENT from Aaron Appelhans, Sheriff.
- 7h. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 2021 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.
- 7i. Albany County Treasurer Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 2021 MONTHLY STATEMENT from Tracy Fletcher, County Treasurer.
- 7j. Albany County General Fund Revenue Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 2021 GENERAL FUND REVENUE REPORT as submitted by the Albany County Treasurer's Office.

7k. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
05-1377-03-4-05-021.00	Leighton	Gregory	ZC-223-21	18	Fox Woods Court	Principal Structure	RR
05-1773-36-3-01-050.00	McGregor	Jesse	ZC-224-21	536	Roger Canyon Road	Principal Structure	AG
05-1575-19-1-00-065.00	Huffman	Edward	ZC-225-21	165	Big Hollow Road	Accessory Building	AG
05-2476-18-4-01-016.00	Masci	Franco John	ZC-226-21	60	Silver Charm Drive	Principal Structure	AG
05-1673-21-2-00-023.00	MacMuffin, LLC		ZC-227-21	4089	N 3 rd Street	Accessory Building	COM
05-1673-21-2-02-001.00	Tungsten Parts Wyoming	c/o Mr. Tyler Johnson	ZC-228-21	4275	N 3 rd Street	Addition to Principal Structure	COM
05-1378-18-4-01-010.00	Price	Paul	ZC-229-21	15	Red Fox Road	Principal Structure	RR

7l. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Acord; Bob Decker, Covenant Insurance; Laramie Chamber Business Alliance (4); National Association of County Officers; Cigna (2); Wyoming County Commissioners Association (2); University of Wyoming Extension; Stacy Lam; Pete Gosar; Chase Marston; Nora Ivers and Sue Ibarra (39).

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

REGULAR AGENDA

8. Take from the Table, the Rock Creek Wind Energy Project Application WECS-02-21.

MOTION by Ibarra to TAKE from the TABLE the Rock Creek Wind Energy Project Application WECS-02-21.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

9. The Rock Creek Wind Energy Project Application WECS-02-21.

MOTION by Richardson to APPROVE The Rock Creek Wind Energy Project Application WECS-02-21 incorporating the following Findings of Fact and Conclusions of Law as listed in the Staff Report:

Findings of Fact:

Summary of Application Information, Reviews, Summary Wind Energy Conversion System (WECS) Permit Requirements, and Findings Necessary for Approval as listed in the report, are incorporated herein as Findings of Fact.

Conclusions of Law:

The applicant is proceeding in accordance with the Albany County Zoning Resolution, Chapter 5, Section 12.

MOTION by Richardson to AMEND the MOTION to APPROVE the Rock Creek Wind Energy Project Application WECS-02-21 incorporating the following Findings of Fact and Conclusions of Law as listed in the Staff Report including the following conditions:

Findings of Fact:

Summary of Application Information, Reviews, Summary Wind Energy Conversion System (WECS) Permit Requirements, and Findings Necessary for Approval as listed in the report, are incorporated herein as Findings of Fact.

Conclusions of Law:

The applicant is proceeding in accordance with the Albany County Zoning Resolution, Chapter 5, Section 12.

1. Installation and maintenance of an aircraft detection lighting systems (ADLS) is required in order to mitigate light impacts. Such FAA approved systems shall require the turbine tower warning lights to be off except when necessary to alert aircraft in the area. Lights shall remain off at night unless aircraft are detected within FAA proximity minimums in the area by the ADLS or if FAA requirements dictate otherwise. If the FAA does not approve an aircraft detection lighting system for any of the towers in the project, then the applicant shall provide a secondary lighting plan approved by the FAA to the Board.

2. The Owner(s) or Operator(s) shall limit construction activity in areas that have been designated by Wyoming Game & Fish Department as big game crucial winter range from November 15-April 30. In the event the owners or operators need to carry out construction activities in this time period and within said ranges, it shall notify and consult with both the Wyoming Game & Fish Department and Albany County to determine how the activity in question will be carried out without undue harm to big game populations.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

10. Request for an exemption from large tract subdivision process (Hamaker – Section 34, Township 17 North, Range 73 West).

MOTION by Ibarra to APPROVE the request for an exemption from large tract subdivision process (Hamaker – Section 34, Township 17 North, Range 73 West).

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

11. Tax Roll adjustment for the reduction of three mobile home accounts totaling \$588.01 under Wyoming State Statute §31-13-111(f) for abandoned vehicles and refund taxpayer for \$50.00 payment made on the account after abandonment had taken place.

MOTION by Richardson to APPROVE Tax Roll adjustment for the reduction of three mobile home accounts totaling \$588.01 under Wyoming State Statute §31-13-111(f) for abandoned vehicles and refund taxpayer for \$50.00 payment made on the account after abandonment had taken place.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

12. Airport Rescue Grant, Grant Agreement 3-56-0017-043-2022 for the purpose of preventing, preparing for and responding to coronavirus pandemic in an amount not to exceed \$1,093,620.00 for a period of 4 years from the date of acceptance.

MOTION by Ibarra to APPROVE Airport Rescue Grant, Grant Agreement 3-56-0017-043-2022 for the purpose of preventing, preparing for and responding to coronavirus pandemic in an amount not to exceed \$1,093,620.00 for a period of 4 years from the date of acceptance.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

13. Ratify yearly report to the United States Drug Enforcement Agency for Equitable Sharing of Assets Forfeited.

MOTION by Ibarra to RATIFY yearly report to the United States Drug Enforcement Agency for Equitable Sharing of Assets Forfeited.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

14. Submittal of the Wyoming Court Supervised Treatment Program State Fiscal Year 2023 Grant Application in the amount of \$159,029.22 to serve at least 17 adult participants of the Albany County Court Supervised Treatment Program.

MOTION by Richardson to APPROVE Submittal of the Wyoming Court Supervised Treatment Program State Fiscal Year 2023 Grant Application in the amount of \$159,029.22 to serve at least 17 adult participants of the Albany County Court Supervised Treatment Program.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

15. Submittal of the Wyoming Court Supervised Treatment Program State Fiscal Year 2023 Grant Application in the amount of \$88,301.04 to serve at least 6 juvenile participants of the Albany County Integrated Juvenile Treatment Program.

MOTION by Ibarra to APPROVE Submittal of the Wyoming Court Supervised Treatment Program State Fiscal Year 2023 Grant Application in the amount of \$88,301.04 to serve at least 6 juvenile participants of the Albany County Integrated Juvenile Treatment Program.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

16. Year 5 Continuing Application for Department of Health and Human Services Substance Abuse and Mental Health Services Administration, Grants to Expand Substance Abuse Treatment Capacity in Adult Treatment Drug Courts and Adult Tribal Healing to Wellness Courts (CFDA #93.243) in the amount of \$247,854.60 to continue to support the expansion of Albany County Court Supervised Treatment Program from October 1, 2022, to September 30, 2023.

MOTION by Ibarra to APPROVE Year 5 Continuing Application for Department of Health and Human Services Substance Abuse and Mental Health Services Administration, Grants to Expand Substance Abuse Treatment Capacity in Adult Treatment Drug Courts and Adult Tribal Healing to Wellness Courts (CFDA #93.243) in the amount of \$247,854.60 to continue to support the expansion of Albany County Court Supervised Treatment Program from October 1, 2022, to September 30, 2023.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

17. Contract between the Board of Commissioners of the County of Albany, Wyoming, and Tracy Young for Prevention Specialist Services to conduct the Prevention Strategic Plan and Funding & Oversight Model related to the prevention of the use, misuse, or abuse of tobacco, alcohol, or controlled substances, and activities designed to prevent suicide between December 1, 2021, and June 30, 2022, in the amount not to exceed \$45,000.00.

MOTION by Richardson to APPROVE Contract between the Board of Commissioners of the County of Albany, Wyoming, and Tracy Young for Prevention Specialist Services to conduct the Prevention Strategic Plan and Funding & Oversight Model related to the prevention of the use, misuse, or abuse of tobacco, alcohol, or controlled substances, and activities designed to prevent suicide between December 1, 2021, and June 30, 2022, in the amount not to exceed \$45,000.00.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

18. Set Special Meeting to Approve EDA Application for the Soccer Club.

SET a Special Meeting on January 28, 2022, at 9:00 a.m. to Approve EDA Application for the Soccer Club.

19. Acknowledge the appointment of Brad Johnson, HUB International Mountain States Limited as our exclusive insurance broker with respect to our Cigna HealthCare Benefit Plan and have Chairperson execute the letter.

MOTION by Ibarra to ACKNOWLEDGE the appointment of Brad Johnson, HUB International Mountain States Limited as our exclusive insurance broker with respect to our Cigna HealthCare Benefit Plan and have Chairperson EXECUTE the letter.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

20. Acknowledge the notice of termination of Medicine Bow Technologies, LLC's lease at 3821 Beech Street to be effective April 10, 2022 and Direct the Laramie Chamber Business Alliance to market and lease that portion of 3821 Beech Street that MBT is vacating.

MOTION by Richardson to ACKNOWLEDGE the notice of termination of Medicine Bow Technologies, LLC's lease at 3821 Beech Street to be effective April 10, 2022 and DIRECT the Laramie Chamber Business Alliance to market and lease that portion of 3821 Beech Street that MBT is vacating.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

21. Discuss Memorandum of Understanding between the Board of Commissioners of the County of Albany, Wyoming and the City of Laramie, Wyoming regarding Annexation of that portion of Bill Nye Avenue from Grand Avenue to Sherman Hill Road.

Jennifer Curran, Deputy County Attorney indicated that the City of Laramie and the Sherman Hill Road Improvement District will review and come back with any suggested changes to the MOU. It will be brought back to the first meeting in February.

22. Set Work Session to Discuss the Mid-year Review.

SET Work Session on January 25, 2022, at 1:00 p.m. to Discuss the Mid-year Review.

23. Set Work Session with DEQ/WQD to build partnerships and have productive discussion on wastewater regulations as they pertain to the Casper Aquifer and other issues. - **REMOVED**

24. Accept Fiscal Year 2020-2021 Albany County Audit.

MOTION by Ibarra to ACCEPT Fiscal Year 2020-2021 Albany County Audit.

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

25. Memorandum of Understanding for Distribution of Rock Creek Wind Project Impact Assistance Funds.

MOTION by Richardson to APPROVE Memorandum of Understanding for Distribution of Rock Creek Wind Project Impact Assistance Funds.

Roll call showed Richardson, Ibarra and Gosar. Aye. MOTION CARRIED.

26. Payroll and Vouchers for January 2022.

MOTION by Ibarra to APPROVE Payroll and Vouchers for January 2022 and directs the Clerk to assign a voucher number to the following vouchers and signature stamp each voucher and to cause warrants to be issued in payment of each account to wit: **General Expenditures:** Ace Hardware, \$69.99, heater; Aflac, \$620.22, payroll contribution; Albany County Employee Benefit Plan, \$157,776.23, payroll contribution; Albany County Fair Association, \$1,354.63, extension utilities; Albany County Family Dentistry, \$759.00, detention medical; Albany County Treasurer, \$41.16, grant administration; Albany County Weed & Pest, \$5,777.50, weed control; AMS, \$111.72, GPS monitoring; Arete Design Group, \$3,124.85, health building design; Bennett Law Group, \$800.00, Defense Attorney Contract; Sarah Boyd, \$720.54, fire travel; Brown & Hiser, \$195.00, Court Appointed Attorney; Carbon Power & Light, \$119.67, utilities; Century Link, \$65.54, \$403.77, telephones; Charter, \$66.43, internet; CivicPlus, \$6,576.15, website hosting; Kayla Clark, \$2,325.68, fire travel; Colonial Life, \$82.91, payroll contribution; Communication Technologies, \$7,947.20, vehicle equipment; Corthell & King, \$375.00, Court Appointed Attorney; CSBG Board, \$188.09, CSBG; Scott Davis, \$699.01, fire travel; Dell Marketing, \$51,815.42, Microsoft licensing; Delta Dental, \$5,299.80, payroll contribution; Downtown Clinic, \$7,073.00, CSBG; Eagleview

Pictometry International, \$161,975.90, County flyover; Family Promise, \$3,061.13, CSBG; Goshen County Road & Bridge, \$9,000.00, snow plows; Jennifer Graham, \$40.45, money order; Grand Avenue Urgent Care, \$270.00, drug testing; Grease Monkey, \$187.85, car washes; Greater WY BBBS, \$7,206.99, VOA/Diversion/TANF/CPI; Sarah B Hill, \$4,228.37, fire travel; Dan Hutchison, \$413.06, search & rescue; Industrial Distributors, \$390.16, supplies; Ivinson Memorial Hospital, \$9,485.00, emergency detentions; Jo-Ed Produce, \$961.20, boarding of prisoners; Kinsco, \$6.00, uniforms; Laramie Chamber Business Alliance, \$160.00, repairs; Laramie GM, \$34,071.57, new vehicle and maintenance; Laramie Newspapers, \$1,580.97, advertising; Lewan & Associates, \$2,578.54, copier lease; Life Investors, \$306.00, payroll contribution; Meadow Gold Dairy, \$493.08, boarding of prisoners; Joshua Merseal, \$1,170.00, Court Appointed Attorney; Mountain West Technologies, \$603.45, ethernet; Napa, \$443.53, auto parts; National Test Systems, \$89.04, drug testing; New York Life, \$1,114.73, payroll contribution; Orchard Trust, \$8,374.35, payroll contribution; Peak1 Administration, \$1,280.52, payroll contribution; Pence & MacMillan, \$759.50, Court Appointed Attorney; Bill Peska, \$284.66, mileage; Rocky Mountain Power, \$5,221.83, utilities; SAFE Project, \$2,600.00, CSBG; Schilling & Winn, \$2,357.76, Court Appointed Attorney; Shred-It USA, \$783.05, document destruction; Star Awards, \$8.15, name plate; Jordyn Surber, \$3,126.45, Court Appointed Attorney; The Chocolate Cellar, \$124.13, gift basket; The Home Depot, \$120.60, supplies; The Master's Touch, \$1,184.22, MVR cards; TK Elevator Corp, \$615.81, elevator contract; Tough Guys Lawn Care, \$750.00, snow removal; Transunion Risk & Alternative, \$75.00, contract; TW Enterprises, \$1,818.44, generator repairs; United Way, \$175.00, payroll contribution; University of Wyoming, \$5,200.00, \$2,300.00, fire meals/psych nurse contract; US Bank, \$600.43, copier lease; US Food Service, \$2,641.72, boarding of prisoners; UW College of Ag, \$5,478.00, salary billing; Vale Ranch, \$740.47, fire repairs; VALIC, \$1,240.00, payroll contribution; Volunteer Fireman's Retirement, \$918.75, pension contribution; Volunteers Of America, \$2,000.00, \$2,000.00, gatekeeping services; Wainscott Consulting, \$227.50, Grant writing services; Western Waterworks, \$110.00, salt; Wilken Enterprises, \$5,225.00, janitorial contract; James A Wilkerson, \$2,500.00, autopsies; WYDOT, \$1,758.24, titles; Wyoming CODC Association, \$150.00, dues; Wyoming Disposal Systems, \$146.80, utilities; Wyoming NCPERS, \$992.00, payroll contribution; Wyoming Retirement System, \$111,660.35, payroll contribution; Wyoming State Forestry, \$1,312.08, equipment; Wyoming Workers Compensation, \$7,854.11, payroll contribution; Tracy Young, \$1,875.00, Prevention Specialist; **First Interstate Bank:** \$104.71, supplies; \$420.74, training & supplies; \$4.28, postage; **Ratified & Special Fund Expenditures:** Artech, \$1,559.98, detention repairs; Bob Barker, \$63.20, inmate apparel; CIGNA, \$102,144.88, claims & administration; First Interstate Bank, \$224.82, employee wellness; ICS Jail Supplies, \$212.48, inmate apparel; IRS, \$134,145.52, taxes; Jerry Post, \$4,050.00, EAP renewal; WWC Engineering, \$2,184.00, roads; WY Health Fairs, \$9,285.00, employee wellness; **TOTAL GENERAL AND SPECIAL REVENUE EXPENDITURES: \$681,345.18 TOTAL RATIFIED & SPECIAL FUND EXPENDITURES: \$253,869.88 TOTAL PAYROLL: \$513,161.78 TOTAL EXPENDITURES: \$1,448,376.84.**

Roll call showed Ibarra, Richardson and Gosar. Aye. MOTION CARRIED.

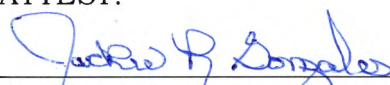
27. Adjourn.

The January 18, 2022, Regular Meeting was ADJOURNED at 8:50 p.m. by Chairperson Gosar.

BOARD OF COUNTY COMMISSIONERS

/s/ Pete Gosar, Chairperson

ATTEST:



Jackie R. Gonzales, County Clerk