



**COUNTY OF ALBANY**  
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**COUNTY COMMISSIONERS' REGULAR MEETING AGENDA**  
VIA ZOOM  
JULY 21, 2020

**PUBLIC HEARING: 9:30 a.m.**

Allison Zoning Change Application LUC-03-2020

Plumbago Tower Application LUCT-01-2020

Windmill Acres Subdivision SD-04-2020

**PLEDGE OF ALLEGIANCE**

**REGULAR MEETING**

1. Call to order and roll call.
2. Comments from the public.
3. Disclosures.
4. Consideration of changes on the agenda.
5. Approval of Consent Agenda.

**CONSENT AGENDA**

- 5a. Minutes of the Regular Meeting of the Board.  
Action: that the Board APPROVES the MINUTES of the July 7, 2020 Regular Meeting of the Board.
- 5b. Agenda of the Albany County Public Library Board of Directors.  
Action: that the Board ACKNOWLEDGES RECEIPT of the July 16, 2020 AGENDA of the Albany County Public Library Board of Directors.
- 5c. Minutes and Agenda of the Nine Mile Water & Sewer District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 10, 2020 AGENDA and MINUTES of the Nine Mile Water & Sewer District.
- 5d. Minutes and Agenda of the Albany County Planning and Zoning Commission.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 10, 2020 MINUTES and the July 8, 2020 AGENDA of the Albany County Planning and Zoning Commission.
- 5e. Agenda of the Albany County Fire District #1.  
Action: that the Board ACKNOWLEDGES RECEIPT of the July 15, 2020 Agenda of the Albany County Fire District #1.
- 5f. Minutes of the Laramie Rivers Conservation District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the May 20, 2020 Minutes of the Laramie Rivers Conservation District.
- 5g. Reconciliation Summary and Detail Report of the Wold Improvement & Service District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the RECONCILIATION SUMMARY and DETAIL REPORT for the period ending 06/30/2020 of the Wold Improvement and Service District.
- 5h. Minutes and Agenda of the Rainbow Valley Special Road District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 6, 2020 MINUTES and the July 11, 2020 AGENDA of the Rainbow Valley Special Road District.
- 5i. Albany County Weed and Pest Control District FY 2020-2021 Final Budget and request for Mill Levy.  
Action: that the Board ACKNOWLEDGES RECEIPT of Albany County Weed and Pest Control District FY 2020-2021 FINAL BUDGET and REQUEST of a mill levy of 1 mill.

- 5j. Agenda; Minutes; Annual Assessment for Fiscal Year 2021; Assessment Resolution 2021-001; Budget Resolution 2021-002 and Final Budget for FY 2021 for Sherman Hill Road Improvement and Service District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2, 2020 AGENDA, June 2, 2020 MINUTES, Annual Assessment for Fiscal Year 2021; Resolution 2021-001, A Resolution Declaring Assessment to Maintain and Improve Roads; Resolution 2021-002, A Resolution Adopting the Budget for FY 2021 and Final Budget for FY 2021 for Sherman Hill Road Improvement and Service District.
- 5k. FY 2020-2021 Final Budget of the Valley View Drive Community Improvement and Service District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2020-2021 FINAL BUDGET of the Valley View Drive Community Improvement and Service District.
- 5l. Albany County School District #1 Fiscal Year 2020-2021 Budget and Request for Mill Levies.  
Action: that the Board ACKNOWLEDGES RECEIPT of Albany County School District #1 Fiscal Year 2020-2021 Budget and REQUEST for Mill Levies.
- 5m. Albany County Fire District #1 Fiscal Year 2020-2021 Final Budget and Request for Mill Levy.  
Action: that the Board ACKNOWLEDGES RECEIPT of the Albany County Fire District #1 FISCAL YEAR 2020-2021 FINAL BUDGET and REQUEST of 3 mills.
- 5n. FY 2020-2021 Final Budget of the Centennial Sewer & Water District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the FY 2020-2021 FINAL BUDGET of the Centennial Sewer & Water District.
- 5o. Toltec Watershed Improvement District Budget for Fiscal Year 2020-2021.  
Action: that the Board ACKNOWLEDGES RECEIPT of the BUDGET FOR FISCAL YEAR 2020-2021 for the Toltec Watershed Improvement District.
- 5p. Albany County Clerk of District Court Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2020 MONTHLY STATEMENT from Stacy Lam, Clerk of District Court.
- 5q. Albany County Treasurer Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2020 MONTHLY STATEMENT from Tracy Fletcher, County Treasurer.
- 5r. Albany County Planning Office Monthly Statement.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2020 MONTHLY STATEMENT from David Gertsch, Planning Director.
- 5s. Albany County Detention Center Monthly Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2020 MONTHLY REPORT from Dave O'Malley, Sheriff.
- 5t. Albany County General Fund Revenue Report.  
Action: that the Board ACKNOWLEDGES RECEIPT of the June 2020 GENERAL FUND REVENUE REPORT as submitted by the Albany County Treasurer's Office.
- 5u. ACH payment to the Internal Revenue Service regarding federal tax payment.  
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for July 2020.
- 5v. ACH payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.  
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
- 5w. ACH payment to Medliminal for the Consumer Monthly Subscription Fee.  
Action: that the Board RATIFIES payments to Medliminal for the Consumer Monthly Subscription Fee for July 2020.
- 5x. Zoning Certificates  
Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
05-1272-01-1-00-001.00	Forks Lumber Company	C/O Ms. Amy Mowan	ZC-035-20	2424	US HWY 287	Commercial Structure	IND
05-1272-01-1-00-001.00	Forks Lumber Company	C/O Ms. Amy Mowan	ZC-045-20	2424	US HWY 287	Accessory Building	IND
05-1473-15-3-01-001.00	Clark	Beau & Charli	ZC-049-20	10	Clearwater Trail	Principal Structure	RR
05-1573-11-105-003.00	Page	Anne	ZC-050-20	3010	Black Hawk Drive	Principal Structure	RR
05-1576-30-1-98-326.00	Rio Grande Company	C/O Mr. Rocky Hoffschneider	ZC-051-20	186	Stagecoach Road	Principal Structure	AG
05-1473-22-1-01-002.00	Cheyenne Ridge, LLC	C/O Ms. Sharon Dalley	ZC-052-20	130	Rawhide Road	Principal Structure	RR

05-1577-24-3-97-291.00	Wysocki	Robert J. & Kimberly L. Becker	ZC-053-20	16	Bucking Horse Ranch Trail	Principal Structure	AG
05-1577-24-3-97-291.00	Wysocki	Robert J. & Kimberly L. Becker	ZC-054-20	16	Bucking Horse Ranch Trail	Accessory Building	AG
05-1773-29-1-04-013.00	Gautreau	Eugene	ZC-055-20	63	Antelope Ridge Loop	Accessory Building	RR
05-1573-09-4-00-975.00	Sheaffer Place, LLC	C/O Mr. Roger Sheaffer & Mr. Brad Sheaffer	ZC-056-20	3341	Soldier Springs Road	Accessory Building	COM
05-1473-15-3-01-001.00	Clark	Beau & Charli	ZC-057-20	10	Clearwater Trail	Accessory Building	RR
05-1576-34-1-00-008.00	Tepler	Randall	ZC-058-20	130	Lake Hattie Road	Accessory Building	RR
05-1877-01-1-00-001.00	SAC Wireless on behalf of Commnet	C/O Mr. Joseph Levie	ZC-059-20	192	Strouss Hill Towers Road	Co-Location	AG
05-1577-13-3-98-139.00	Potter	Madeline & David	ZC-060-20	33	Cowboy Way	Principal Structure	AG
05-1573-21-2-05-005.00	J. Harris Construction	C/O Mr. Jake Harris	ZC-061-20	725	Sally Port Road	Principal Structure	RR
05-1573-23-1-06-003.00	Ginther	Michael & Keli	ZC-062-20	3636	Satanka Road	Accessory Building	RR
05-1372-01-1-00-004.00	Bath Family Limited Partnership	C/O Ms. Nancy Bath	ZC-063-20	438	Dale Creek Road	Accessory Building	AG
15-1379-02-4-01-020.00	Pafford	Rich	ZC-064-20	1	Flook Road	Accessory Building	RR
05-1573-22-2-08-011.00	Aquirre	Anthony	ZC-065-20	1648	Cavalry Row	Principal Structure	RR
05-1371-08-3-00-005.00	Hessell	Kimberly	ZC-066-20	45	Rams Horn Road	Addition to Principal Structure	RR
05-1678-27-4-01-003.00	O'Dell	David & Jan	ZC-068-20	171	East North Fork Road	Accessory Building	RR
05-1573-01-4-15-001.00	Gies	Jason & Stephanie	ZC-069-20	2205	Rangeview Lane	Accessory Building	SLR
05-2171-27-2-01-012.00	Cinquanto, Jr.	Raymond	ZC-070-20		Clemens Ranch Road	Principal Structure	AG
05-2171-27-2-01-012.00	Cinquanto, Jr.	Raymond	ZC-071-20		Clemens Ranch Road	Accessory Building	AG
05-1578-03-3-00-061.00	Kerin	Austin G.	ZC-072-20	37	Weber Creek Road	Accessory Building	RR
05-1472-13-4-02-009.00	Bickell	Eric & Meredith	ZC-073-20	48	Aspen Valley Road	Principal Structure	AG
05-1472-13-4-02-009.00	Bickell	Eric & Meredith	ZC-074-20	48	Aspen Valley Road	Accessory Building	AG
05-1773-29-1-07-008.00	Bailey	Jonathon & Sarah	ZC-075-20	115	Antelope Ridge Loop	Accessory Building	RR

5y. **Acknowledge Receipt of Correspondence.**

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Wyoming Stock Growers Association; Craig Barthelmes; Marathon Pipe Line, LLC; Dave O'Malley (12); Jerry Peterson; Ruth Sommers; Wyoming Association of County Officers; Wyoming County Commissioners Association (6); Wyoming Department of Transportation (6); Wyoming Association of Risk Management; Medicine Bow Routt National Forests; Office of Governor Mark Gordon (7); Wyoming Department of Revenue Liquor Division; Wyoming Department of Revenue; Laramie Chamber Business Alliance (2); Susan L. Weberg; Abigail Whitman; Acord; American City & County; University of Wyoming Extension; Wyoming Association of Municipalities; David Gertsch; Wyoming Business Council; Adam Wales (2); Connie Wilbert; Natalia Johnson; Kaiser Wealth Management; Karen Schertz (2); Wyoming RoadWork; CountyNews; Wyoming ArtsScapes; Jessica M. Clark & Scott & Alice Miller.

**REGULAR AGENDA**

6. Present for **APPROVAL**, Contract between State of Wyoming, Department of Family Services and Albany County Board of County Commissioners for the purpose of setting forth the terms and conditions by which the Contractor shall provide services for the Community Juvenile Services Board per Wyo. Stat. §14-9-108(a)(iv) in an amount not to exceed \$28,354.00 from July 1, 2020 through June 30, 2021. (Amy Terrell, Albany County Court Supervised Treatment Coordinator)
7. Present for **APPROVAL**, the Equitable Sharing Agreement and Certification between the Albany County Sheriff's Office and the United States Department of Justice for Fiscal Year 2021. (Dave O'Malley, Sheriff)

8. Present for **APPROVAL**, Application for Land for Recreation or Public Purposes through the United States Department of the Interior Bureau of Land Management to allow for non-motorized recreation trails for pedestrian, horse and bike travel within the larger Pilot Hill open space park. (Sarah Brown Mathews, Pilot Hill Fundraising Consultant)
9. Present for **APPROVAL**, Memorandum of Understanding between the City of Laramie, Wyoming and Albany County, Wyoming for Mosquito Control Surveillance Services for the purpose of providing mosquito control surveillance and reporting activities as required under the Emergency Insect Management Program Grant requirements in an amount not to exceed \$5,000.000 from the date of execution through December 31, 2020. (Bailey Quick, Grants Specialist)
10. Present for **APPROVAL**, Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Supervised Treatment Program and the Clinic for Mental Health and Wellness Services, LLC, for Treatment Services to Participants for the purpose of providing IOP Treatment to the participants of the ACCSTP Program and to be part of the ACCSTP Operational Team in an amount not to exceed \$87,000 from July 1, 2020 through June 30, 2021. (Amy Terrell, Albany County Court Supervised Treatment Coordinator)
11. Present for **APPROVAL**, Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Supervised Treatment Program and Curran Law, LLC for Attorney Services to Drug Court Participants for the purpose of providing legal services to participants of the ACCSTP regarding Drug Court issues and to be part of the ACCSTP team in an amount not to exceed \$4,800 from July 1, 2020 through June 30, 2021. (Amy Terrell, Albany County Court Supervised Treatment Coordinator)
12. Present for **APPROVAL**, Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Integrated Juvenile Treatment Program and Curran Law, LLC for Attorney Services to Participants for the purpose of providing legal services to participants of the IJTP regarding IJTP issues and to be part of the IJTP Team in an amount not to exceed \$11,700.00 from July 1, 2020 through June 30, 2021. (Amy Terrell, Albany County Court Supervised Treatment Coordinator)
13. Present for **APPROVAL**, Service Provider Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Integrated Juvenile Treatment Program and Albany County Branch of Big Brothers Big Sisters for Aftercare Support in an amount not to exceed \$10,000.00 from July 1, 2020 through June 30, 2021. (Amy Terrell, Albany County Court Supervised Treatment Coordinator and Bailey Quick, Grants Specialist)
14. Present for **APPROVAL**, Agreement between the Board of Commissioners of the County of Albany, Wyoming by and through the Integrated Juvenile Treatment Program and the Wyoming Supreme Court for Magistrate Services to Juvenile Drug Court Participants in an amount not to exceed \$11,000.00 from July 1, 2020 through June 30, 2021. (Amy Terrell, Albany County Court Supervised Treatment Coordinator and Bailey Quick, Grants Specialist)
15. Present for **CONSIDERATION**, Proposals for the Integrated Juvenile Drug Court Treatment Services and **AWARD** the Contract. (Amy Terrell, Albany County Court Supervised Treatment Coordinator)
16. Present for **APPROVAL**, Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Integrated Juvenile Treatment Program and Peak Wellness Center for Treatment Services of Participants to provide IOP Treatment to the participants of the IJTP Program and to be part of the IJTP Operational Team in an amount not to exceed \$43,750.00 from July 1, 2020 through June 30, 2021. (Amy Terrell, Albany County Court Supervised Treatment Coordinator)
17. Present for **APPROVAL**, Fiscal Year 2021 Contract for Services to Victims of Crime Between the State of Wyoming, Office of Attorney General, Division of Victim Services and Albany County Commissioners (Albany County Victim Witness Program) in an amount not to exceed \$221,906.00 from July 1, 2020 to June 30, 2021. (Peggy Trent, County and Prosecuting Attorney and Bailey Quick, Grants Specialist)
18. Present for **APPROVAL**, Application for the Corona Relief Grant through the Wyoming State Land and Investment Board in the amount of \$48,500.00 for the purchase of supplies to help assist with the current COVID-19 pandemic. (Bailey Quick, Grants Specialist)

19. Present for **APPROVAL**, Application for the Corona Relief Grant through the Wyoming State Land and Investment Board in the amount of \$59,000.00 for funding of two part-time temporary positions to enforce health orders and variances for the current COVID-19 pandemic. (Bailey Quick, Grants Specialist)
20. Present for **APPROVAL**, Application for the 2020-2021 WYLITE Energy Audit for the Road and Bridge building located at 2920 County Shop Road, in Laramie, WY. (Bailey Quick, Grants Specialist)
21. Present for **APPROVAL**, Amendment to the Agreement between Albany County and Tyler Technologies to add the additional terms for iTax and iReg in the Albany County Treasurer's Office. (Tracy Fletcher, County Treasurer)
22. Present for **CONSIDERATION**, the Allison Zoning Change Application LUC-03-2020. (Chris Van Aken, Assistant Planner)
23. Present for **CONSIDERATION**, the Plumbago Tower Application (LUCT-01-2020). (Chris Van Aken, Assistant Planner)
24. Present for **CONSIDERATION**, the Windmill Acres Subdivision Application SD-04-2020 including the preliminary and final plats. (Chris Van Aken, Assistant Planner)
25. Present for **CONSIDERATION**, directive to publish amendments to the Albany County Zoning Resolution, Wind Energy Siting Regulations and schedule a Public Hearing. (David Gertsch, Planning Director)
26. Present for **CONSIDERATION**, request for direction from the Planning and Zoning Commission concerning possible updates to the Wind Energy Siting Regulations. (David Gertsch, Planning Director)
27. Present for **APPROVAL**, Amendment to Value Lease Agreement between Albany County and Lewan Technologies in the amount of \$5,409.16 monthly. (Adam Wales, IT Director)
28. Present for **APPROVAL**, Contract between Albany County, Wyoming and Trihydro Corporation for Consulting Services for the Environmental Site Assessment, Phase 1 of 219 Avenue C, Rock River, WY. (Bill Gorman, County Engineer)
29. Present for **APPROVAL**, Application for Catering Permit for Gary Hopkins of Cowboy Saloon and Dancehall for a Private Party at the Selle Ranch located at 1515 Two Rivers Road, Bosler, WY on August 7, 2020 from 4:00 p.m. to 12:00 a.m. and August 8, 2020 from 12:00 p.m. to 12:00 a.m. (Kayla White, Deputy County Clerk)
30. Request **PERMISSION** to **CLOSE** the County Clerk's Office on Tuesday, August 18, 2020, Primary Election Day for all business except the recording of documents pursuant to W.S. §22-2-112. (Jackie R. Gonzales, County Clerk)
31. Present for **APPROVAL**, Special Use Lease between Wyoming Board of Land Commissioners and the Board of Commissioners of the County of Albany, Wyoming for the Pilot Hill Property. (Commissioners)
32. Present for **APPROVAL**, the ASO Group Plan Changes to update the ACA Mandated Changes. (Bob Decker, Insurance Consultant)
33. **CONSIDER** the recommendation from the Health Insurance Management Team to enter into an agreement with Nationwide as our Stop Loss Carrier. (Bob Decker, Insurance Consultant)
34. **DISCUSS** and **SET** date for Public Access to the Pilot Hill Property. (Commissioners)
35. **SET** a Special Meeting to set the Mill Levies. (Grant Showacre, County Assessor)
36. **ACCEPT** the resignation of Amy Terrell from the Albany County Fair Board and **DIRECT** the Clerk to advertise the vacancy. (Commissioners)
37. **APPROVE** Payroll and Vouchers for July 2020. (Commissioners)
38. **ADJOURN**.